

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Station #122, 20515 FM 1314 Porter, Texas 77365 on August 24, 2021.

The meeting was called to order by David Miller, District Board President.

Commissioners present: David Miller, Donnie Click, Larry Trout, and John Kelley.

Also attending: District Fire Chief Carter Johnson, Assistant Chief Charles Martin, District Office Manager Jessica Black, District Legal Counsel John Peeler of Coveler & Peeler, PC, and District Bookkeeper Mark Miller of Municipal Accounts & Consulting, LP.

Commissioners not present: Therlyn Cook

Public attendees: none

- The Board convened and the meeting was called to order by Commissioner Miller at 12:35 PM.
 - The Board conducted roll call with a quorum present. The Board of Commissioners attended the meeting in person, and consultants appeared either in person or via teleconference.
 - The Board opened the floor for public comment though none was offered.
 - The Board then addressed item 3 of the agenda, minutes of prior meetings. The minutes were reviewed for the July 27, 2021 regular meeting. Motion by Commissioner Kelley and second by Commissioner Trout to approve the minutes as presented by Counsel. **After discussion the motion was approved 4 to 0.**
 - The Board then addressed item 4 of the agenda: financial report, investments, and bills. Mark Miller of Municipal Accounts and Consulting presented a report on the financial status of the District for review and action, and he provided a verbal summary of the monthly report and bills for payment. Mr. Miller reviewed the summary of costs related to the Station 122 project. He summarized tax reports from Montgomery County, noting 97.83% of property taxes had been collected on the 2020 tax levy; monthly sales tax deposit of \$400,496.00 in August. Motion by Commissioner Click and second by Commissioner Trout to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 4 to 0.**
 - The Board then addressed agenda item 5, amendments/revisions to District budget(s). No action taken.
 - The Board then addressed agenda item 6, to review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Chief Johnson reported on some warranty repairs in progress at Station 122. No action taken.
 - The Board then addressed item 7, disposition of surplus and/or salvage property. Chief Johnson presented three items to be placed on Rene Bates for auction including 1) shower trailer, 2) EMS mannequins, and 3) furniture from old Station 122. Motion by Commissioner Trout and second by Commissioner Click to approve disposition of the surplus items as requested. **After discussion the motion was approved 4 to 0.**
 - The Board next addressed item 8 of the agenda, acquisition and financing of capital equipment and vehicles. Chief Johnson reported that the two utility vehicles are still in production though being held up due to global chip shortage. No action taken.
 - The Board then addressed item 9 regarding real estate matters. Chief Johnson relayed the operator of the food truck court wants access to lay drainage pipes to drain their pond to the County ditch. The pipe would go across the Station property underground. No action taken.
- In relation to the sale of Old Station 122, Chief Johnson stated the appraisal of the property had been completed. Motion by Commissioner Click and second by Commissioner Trout to declare old Station

22 as surplus and designate it for sale with exploring possible sale to EMCID or under Health and Safety Code § 775.0735 as required by law. **After discussion the motion was approved 4 to 0.**

- The Board addressed item 10 of the agenda, to receive a report from the Fire Department. Chief Johnson first reviewed the proposal for the monument with the Maltese Cross to be placed at Station 121 for the firefighters for \$12,405.84. Motion by Commissioner Trout and second by Commissioner Click to approve the proposal for the monument not to exceed \$15,000. **After discussion the motion was approved 4 to 0.**

Chief Johnson then presented a report noting the following: multiple firefighters tested positive for COVID-19 including vaccinated breakthrough cases; talking to MCHD about adding ESD EMTs to MCHD ambulances to monitor EMS levels due to MCHD being overrun as a result of COVID-19; MCHD is short-staffed; Chief Johnson will implement with MCHD under existing FRO agreement; hydrant testing by MUDs and SUDs is behind schedule so the Department will take over some of the testings; call volume very busy; reports on maintenance work; working at repairs for burn building with high school welding class; and trying to change workers' compensation. No action taken.

- The Board next addressed item 11 of the agenda, matters related to COVID-19. Chief Johnson addressed the matter under agenda item 10 (above). No action taken.
- The Board then addressed agenda item 12, records management issues. No action taken.
- The Board did not exercise the option of Closed Session under item 13, to consult with legal counsel.
- The Board did not exercise the option of Closed Session under item 14, deliberation of real estate matters.
- The Board did not exercise the option of Closed Session under item 15, discussion of personnel matters.
- The Board next addressed personnel matters. No action taken.
- The Board took no action on item 17 regarding scheduling of the adoption of the 2022 budget and 2021 tax rate.
- There being no further business to come before the Board at this time, Commissioner Kelley made a motion second by Commissioner Click to adjourn the meeting at 1:38 PM. **After discussion the motion was approved 4 to 0.**