

## Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on September 24, 2019.

The meeting was called to order by Larry Trout, District Board President.

**Commissioners present:** Larry Trout, John Kelley, David Miller.

**Also attending:** District Fire Chief Carter Johnson, District Administrative Assistant Jessica Black, District Legal Counsel David Manley of Coveler & Peeler, PC, and District Bookkeeper Katherine Turner of Municipal Accounts & Consulting, LP. And Ricardo Martinez of Martinez Architects.

**Commissioners not present:** Donnie Click and Therlyn Cook,

**Public attendees:** none

- The Board convened and the meeting was called to order by Mr. Trout at 12:22 PM.
- The Board conducted roll call with a quorum present.
- The Board opened the floor for public comment under item 2 of the agenda though none was offered.
- The Board then addressed item 3 of the agenda, minutes of prior meetings. The minutes were reviewed for the August 27, 2019 regular meeting and the August 27, 2019 special meeting (Public Hearing). Motion by Mr. Miller and second by Mr. Kelley to approve minutes. **After discussion the motion was approved 3 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Katherine Turner presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Motion by Mr. Miller and second by Mr. Kelly to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 3 to 0.**
- The Board then addressed item 5, amendments/revisions to District budget(s). Chief Johnson proposed allowing members to have the unused portion of their benefit allowance transferred to their retirement account. Mr. Miller voiced his concerns about the practice. No motion was made to accept the proposal. No action was taken.
- The Board next addressed item 6, To review and act on items related to construction, improvements, repairs, renovations, and equipment purchases for District facilities, including selection/engagement of contractor(s), architectural, testing or other services. Ricardo Martinez gave an update and informed the Commissioners that he was waiting on the Contractor to provide the revised agreement, and once received and approved y legal counsel, they would proceed. No action was required.
- The Board then addressed item 7 of the agenda, disposition of surplus and/or salvage property. No action was taken by the Board.
- The Board then addressed item 8 of the agenda, acquisition of capital equipment and vehicles and financing for same. Chief Johnson reported that he would like to purchase a couple more high water vehicles and that he is currently looking at a couple of LMVs located in San Antonio. No action was required.
- The Board took no action on agenda item 9 regarding real estate matters.
- The Board took no action on agenda item 10, regarding Interlocal Agreement with Lone Star College. Chief Johnson reported that he is waiting on Lone Start to return the executed agreement. No action was required.
- The Board then addressed item 11 of the agenda, to receive a report from the Fire Department. Chief Johnson reported that there was significant flooding (up to 20 inches within a 17-hour period) in the District that result in the need for numerous water rescues. He reported that he will be looking at

purchasing a standby boat motor. He reported that there were issues locating first responders on the boats during emergency operations and that he will be looking into ways to accomplish this, possibly by enabling the GPS feature on the radios. There were several TVs damaged during the storm through electrical surges that are believed to have come through the coax cables. No action was required.

- The Board took no action on agenda item 12, agreements with neighboring jurisdictions regarding the provision of emergency services.
- The Board took no action on agenda item 13, communications or dispatching.
- The Board took no action on agenda item 14, records management issues.
- The Board did not meet in Closed Session under items 15, 16, or 17.
- The Board took no action on item 18, personnel matters.
- There being no further business to come before the Board at this time, the meeting adjourned at 1:15 PM.