

Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on April 23, 2019.

The meeting was called to order by Larry Trout, District Board President.

Commissioners present: Larry Trout, Donnie Click, John Kelley, David Miller

Also attending: District Fire Chief Carter Johnson, District Administrative Assistant Jessica Black, District legal counsel John Peeler of Coveler & Peeler, PC, District book keeper Katherine Turner of Municipal Accounts & Consulting, LP., and District auditor Michael Others of McCall Gibson Swedlund Barfoot, PLLC.

Commissioners not present: Therlyn Cook

Public attendees: none

- The Board convened and the meeting was called to order by Mr. Trout at 12:35 PM.
- The Board conducted roll call with a quorum present, pledge of allegiance, and opening prayer.
- The Board opened the floor for public comment under item 2 of the agenda though none was offered.
- The Board then addressed item 3 of the agenda, minutes of prior meetings. Counsel presented the minutes for the March 19, 2019 regular meeting. Motion by Mr. Click and second by Mr. Kelley to approve minutes as presented. **After discussion the motion was approved 4 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Katherine Turner presented a report on the financial status of the District for review and action, and she provided a verbal summary of the monthly report and bills for payment. Ms. Turner noted the need to close the general operating account due to the forged check last month, then stated the bills were paid out of the payroll account as the new general operating account had not been established. Motion by Mr. Click and second by Mr. Kelley to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 4 to 0.**
- The Board continued to item 5, District 2018 Audit. Michael Others presented the draft 2018 Audit. Motion was made by Mr. Miller second by Mr. Click to approve the Audit and representation letter pending any minor changes from partner review. **After discussion the motion was approved 4 to 0**
- The Board next addressed item 6, amendments/revisions to District budget(s). The District staff is working on the review for the 6-month point. No action taken.
- The Board then addressed agenda items 7-10 regarding a continuing contract with a private law firm for the collection of delinquent taxes for the District. Motion was made by Mr. Kelley second by Mr. Click to keep the contract with Linebarger for collection of delinquent taxes and to impose penalties under Tax Code §§ 33.07, 33.08 and 33.11 via approval of the resolution presented by counsel. **After discussion the motion was approved 4 to 0.**
- The Board continued to item 11, to review, discuss and take action on items related to construction, improvements, repairs, renovations and equipment purchases for District Facilities, including architectural or other professional services. Chief Johnson reported that he has reviewed six plans for the parcel on FM 1314 for new Station 122 developed by Martinez Architects, LP. Chief Johnson recommended the plan for detention for the entire parcel to allow sale of the approximate 1.5 remaining acres. No action taken.
- The Board next addressed item 12 of the agenda, disposition of surplus and/or salvage property. Chief Johnson stated the cataloging of the old equipment was ongoing. No action taken.
- The Board then addressed item 13 of the agenda, acquisition of capital equipment and vehicles and financing for same. Chief Johnson reported that the Rosenbauer tanker was not expected until September, eliminating the need to look at financing at this time. Chief Johnson stated that the cash flow issues were still being reviewed. No action taken.
- The Board took no action on agenda item 14 regarding real estate matters.

- The Board then addressed item 15 of the agenda, to receive a report from the Fire Department. Chief Johnson provided a presentation of graphs indicating calls by type and station. Chief Johnson reported the following: participated in KMCO chemical plant fire near Crosby, assisted with water supply; large amount of contaminated hose was left at KMCO site so company to replace with new hose; dispatch called for as many tankers as Montgomery County could supply; engine involved in a mutual aid with major damage to engine; still coordinating with Department of Public Safety on fault assessment; working on improving mutual aid responses with Montgomery County Hospital District. No action taken.
- The Board next addressed agenda item 16, agreements with neighboring jurisdictions regarding the provision of emergency services. Chief Johnson reported that the City of Houston was dealing with Proposition B matters.
- The Board then addressed item 17 of the agenda, municipal annexations. Northpark expansion by City of Houston seems more likely now though it is believed to be primarily roads.
- The Board took no action on agenda item 18, communications or dispatching.
- The Board next addressed item 19, records management issues.
- The Board did not meet in Closed Session under items 20, 21, or 22.
- The Board took no action on item 23, personnel matters.
- There being no further business to come before the Board at this time, the meeting adjourned at 1:25 PM.