

## Meeting Minutes -Montgomery County Emergency Services District No. 6

The Montgomery County Emergency Services District No. 6 Board of Commissioners held its regular meeting at the Porter Fire Department Station 121 on February 26, 2019.

The meeting was called to order by Larry Trout, District Board President.

**Commissioners present:** Larry Trout, Therlyn Cook, Donnie Click, John Kelley, David Miller

**Also attending:** District Fire Chief Carter Johnson, Assistant Chief Cleave Pamphile, District Administrative Assistant Jessica Black, District legal counsel John Peeler of Coveler & Peeler, PC, and District book keeper Mark Miller of Municipal Accounts & Consulting, LP. Ricardo Martinez of Martinez Architects was, also, in attendance.

**Commissioners not present:** n/a

**Public attendees:** none

- The Board convened and the meeting was called to order by Mr. Trout at 12:40 PM.
- The Board conducted roll call with a quorum present, pledge of allegiance, and opening prayer.
- The Board opened the floor for public comment under item 2 of the agenda though none was offered.
- The Board then addressed item 3 of the agenda, minutes of prior meetings. Counsel presented the minutes for the January 23, 2019 regular meeting. Motion by Mr. Kelley and second by Mr. Click to approve minutes as presented. **After discussion the motion was approved 5 to 0.**
- The Board then addressed item 4 of the agenda: financial report, investments, and bills. Mark Miller presented a report on the financial status of the District for review and action, and he provided a verbal summary of the monthly report and bills for payment. Motion by Mr. Click and second by Mr. Kelley to accept the report and approve the investments and bills as presented. **After discussion the motion was approved 5 to 0.**
- Board took no action on item 5, amendments/revisions to District budget(s).
- The Board continued to item 6, to review, discuss and take action on items related to construction, improvements, repairs, renovations and equipment purchases for District Facilities, including architectural or other professional services. Ricardo Martinez presented the design summary for new Station 122 after which the Board held a discussion on whether to add a community room/space and need to add kitchen for community use. Mr. Martinez suggested looking at it as an alternative to the original plan in order to compare pricing. Chief Johnson added that a display space for the antique truck would not be added to the design. Chief Johnson shared that MCHD had reached out with an interest to participate on Station 122 though the details remained to be clarified. Lastly, Chief Johnson noted the need to move the historical building off of the Station 121 grounds, for which he was working with the County to accomplish.
- The Board next addressed item 7 of the agenda, disposition of surplus and/or salvage property. Chief Johnson reported that the old wooden lockers would be placed online for bids. No action taken.
- The Board then addressed item 8 of the agenda, acquisition of capital equipment and vehicles and financing for same. Chief Johnson reported: the Motorola radios are only supported for three more years; FCC required updates to the radios would be approximately \$1,000 each or the purchase of new radios at \$5,000 each (50 radios). Chief Johnson noted that the matter was more informational than urgent.
- The Board took no action on agenda item 9 regarding real estate matters.
- The Board then addressed item 10 of the agenda, to receive a report from the Fire Department. Chief Johnson provided a presentation of graphs indicating calls by type and station. Chief Johnson reported the following: Department had been very busy training the previous month; met with Porter SUD who are dealing with concerns about hydrant maintenance; speaking on TIFMAS with County Citizen Alumni for Precinct 4 next week; and ISD transportation directors meeting will be burning a bus as a training exercise. No action taken.

- The Board next addressed agenda item 11, agreements with neighboring jurisdictions regarding the provision of emergency services. No action taken.
- The Board then addressed item 12 of the agenda, municipal annexations. No action taken.
- The Board took no action on agenda item 13, communications or dispatching. No action taken.
- The Board next addressed item 14, records management issues. Chief Johnson informed the Board that the archiving/disposition project is in progress with assistance from legal counsel.
- The Board entered Closed Session under Government Code § 551.071 to consult with legal counsel at 1:52 p.m. and returned to Open Session at 2:10 p.m.
- The Board took no action on agenda item 18, personnel matters.
- There being no further business to come before the Board at this time, the meeting adjourned at 2:15 PM.