

MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
December 5, 2011

Members Present:

James Kelly, President
Rodney Otto, Treasurer
George Biernesser, Vice-President
Andy Walters, Asst. Treasurer

Members Absent:

John Rodriguez, Secretary

Guests Present:

Chief Robert Hudson, Assistant Chief Michael Johnson,
Kaye Townley with MAC

Call to Order:

The Board meeting was called to order by President James Kelly at 6:36 p.m. at 335 Volunteer Lane.

Citizen Comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by Commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statements of existing District policy;
- C. Direction to place an item on a future District Agenda.

No comments were made.

To consider and approve the minutes from prior meeting(s).

George Biernesser made a motion to accept the minutes as presented for the November 7, 2011 meeting. James Kelly stated that it needed to be added to item 13 that the two year warranty would be covered by C.E. Barker. Also, under "Future items for Board meeting," strike reappointment of Board members. Rodney Otto made a motion to accept the minutes as amended. Andy Walters seconded. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Rodney made motion to accept the minutes as presented for the November 11, 2011 meeting. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Rodney made motion to accept the minutes as presented for the November 22, 2011 meeting. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley presented to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

None were presented

Review and take action on District bills.

Andy Walters made a motion to accept bills. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on opening a credit account with Softmart.

Andy Walters made a motion to open a credit account with Softmart. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on opening a credit account with Lloyd Graves Electric Supply Co.

George Biernesser made motion to open a credit account with Lloyd Graves Electric Supply Co. Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on opening a credit account with United Parcel Service (UPS).

Andy Walters made motion to open a credit account with United Parcel Service. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider and take action on refinancing Station 11-2 loans.

In order to sell excess land, the ESD must refinance entire loan for Wells Fargo to release the land to be sold. James Kelly supplied documentation for refinancing. Howard Katz will send out requests for proposals for refinancing.

Rodney Otto made a motion to look into refinancing two loans on STA -2. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

There will be a meeting on Tues, Dec 20, 2011 to address this issue.

To review and take action on financing bids for new ladder truck.

Trust Mark -

L 11-1

5yr. - 3.75% fixed, 7 yr is 4.05%

L 11-4

10 yr. & 9 mo. - 4.48%

Prosperity Bank -

L 11-1

5 yr. 2.99 fixed, 7 yr. 3.15% fixed

L 11-4

10 yr. 3.25% fixed

Republic First National -

L 11-1

5 yr APR - 2.19%, 7 yr 2.33%

L 11-4
10 yr – 2.59%

Tax Exempt Leasing

L 11-1
5yr 2.39%, 7 yr 3.15%
L 11-4
10 yr – 2.58% - Qtr (2.58) Semi-Annual (2.62), Annual (2.66)

Government Capital

L 11-1
5 yr 3.194%, 7 yr 3.394%
L 11-4
10 yr 3.492%

First Bank of Conroe

L 11-1
5 yr 4.0%, 7 yr 4.0%
L 11-4
10 yr 4.5%

Leasing 2 –

L 11-1
5 yr 2.37%, 7 yr 2.44%
Refinance if awarded with L 11-4 financing
5 yr 2.25, 7yr 2.32%
L 11-4 10 yr if awarded alone – 2.59%, if awarded with refinancing 2.55%

George Biernesser made a motion to accept bid from Leasing 2 – 5 yr 2.25% on refinance, and 10 yr with 2.55%. Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

Chief Hudson presented his report to the Board, a copy of which is attached to these minutes.

To review and take action on the renovation of the living quarters at Station 11-3.

A proposal is not yet ready to present to the Board. Current suppression department staffing is 15 at this time. The down side of this growth is size of STA 11-3. They do not have a functional kitchen. There is a stove in the bay, and a fridge between the bathroom and the bedroom. The goal of the Department is to eventually have three to four fire fighters at STA 3 on shift at a time. This station has a high rate for responding to fire. Moving walls to increase the inside of the station is the plan. Department administration is working with ORN regarding the further steps that need to be taken before moving forward.

Chief Hudson will present a proposal at a later time. This will be postponed for now.

To review and take action on funding for removal of a 100 ft. Communications tower donated by The Woodlands Township to the District.

Chief Hudson presented a communication to the Board. The Woodlands has a 100 ft Communications tower that they don't want and asked if we are interested in having it. We would be responsible only for the cost of taking the tower down and then erecting it again.

Andy Walters made a motion. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on build out of Command vehicle.

Chief Hudson presented a communication to the Board, a copy of which is attached to these minutes. The total for equipping the Battalion Chief Command vehicle is \$39, 229.2.

Andy Walters made a motion to approve the equipping of the command vehicle. Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider and take action on purchase of Fire Safety Trailer for the purpose of public fire safety education.

Chief Hudson presented to the Board, no proposal or communication was provided. The City of Plano, TX is selling a 1997 28.5 ft 2 level fire safety trailer in auction. The most Chief Hudson would feel comfortable bidding would be \$6,000.00. The Fire Safety Trailer is an excellent public education and demonstration tool that includes a bedroom, kitchen, control room, living room.

Andy Walters made a motion to bid on Fire Safety Trailer not to exceed \$6,000.00. Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive, review and take action on the Architect Selection Committee's recommendation of the architect to be engaged for design and construction of Station 11-4.

Chief Hudson presented his communication to the Board, a copy of which is attached to these minutes.

Rodney Otto made a motion to negotiate a contract with PGAL. Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider and take action on possible compensation of KAHickman Architects for preliminary work done if not selected as the architects for Station 11-4.

KAHickman did conduct some preliminary design work on STA 11-4 though a contract was never entered into with Keith Hickman. Fire Department Administration will be informing all of the architects of the selection motion.

Adjourn Open Session.

Executive Session, pursuant to Section 551.074 Government Code, to discuss District personnel matters, including chief officer compensation/retirement funding matters.

Reconvene in open session.

Take action on any item or items from Executive Session.

The Board did not take action on any item.

To consider agenda items for future meetings.

December 20, 2011 – Bids for refinancing of STA 11-2 at 6:30 pm

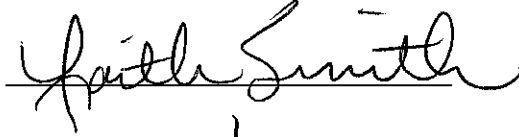
January 10, 2012 – Normal January Board meeting; Rodney Otto, Andy Walters and James Kelly will be sworn in.

Adjournment.

George Biernesser made motion to adjourn. Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

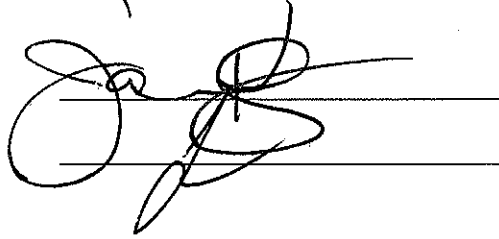
Meeting Adjourned at 8:35 p.m.

Respectfully Presented By: Faith Smith

A handwritten signature in cursive script that reads "Faith Smith". The signature is written over a horizontal line.

Approved By:

President James Kelly

A handwritten signature in cursive script, appearing to be "James Kelly". The signature is written over two horizontal lines.

Secretary John Rodriguez