

MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
September 4, 2012

Members Present:

James Kelly, President
George Biernesser, Vice-President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer

Members Absent:

John Rodriguez, Secretary

Guests Present:

Chief Robert Hudson, Deputy Chief Clinton Cooke,
Battalion Chief Steven Sparks, Katherine Turner and Kaye
Townley of Municipal Accounts, Citizen David Griffin

Call to Order:

The Board meeting was called to order by President James Kelly at 6:38 p.m. at 335 Volunteer Lane.

Citizen Comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by Commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statements of existing District policy;
- C. Direction to place an item on a future District Agenda.

Citizen David Griffin who is the Program Director of the Fire Science Program at Lone Star College Montgomery and a HFD Fire Fighter introduced himself but had no other comments to make.

To consider and approve minutes from prior meeting(s):

George Biernesser made a motion to accept the minutes as amended to include the purchase of the CD from Icon bank for the August, 2012 meeting. Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

George Biernesser made a motion to accept the minutes as amended to show that Andy Walters did not attend the meeting of August 21, 2012. Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley presented the Treasurer's report to the Board.

To review and take action on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

Kaye Townley presented a previously authorized CD for Central Bank that needed additional signatures.

To review and take action on District bills

Andy Walters made motion to accept and authorize payment of the District bills. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider and act on proposal by Municipal Accounts to provide accounting services to the District.

Andy Walters made motion to accept Option 2 presented by Municipal Accounts. Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider and act on signing the audit confirmation for McCall, Gibson, Swedlund, Barfoot PLLC for third year of a three year engagement for the audit of the District's financial statements as of and for the year ending September 30, 2012.

Andy Walters made a motion to continue the auditor agreement for the third year with McCall, Gibson, Swedlund, Barfoot, PLLC. George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider and act on opening an account with Memorial Herman Health Group to provide physicals as well as medical care to the staff.

Chief Cooke addressed the Board. The department wishes to conduct a yearly physical to meet NFPA guidelines. Previously, the Department has only conducted this one time at the time of hire. Memorial Hermann will conduct the health physicals.

Andy Walters made a motion to enter into an agreement with Memorial Hermann for them to conduct yearly physicals and occupational medicine for employees when injured. Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST

To consider and act on opening an account with Cummins Southern Plains for service and parts for apparatus.

George Biernesser made motion to open an account with Cummins Southern Plains. Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

Chief Hudson addressed the Board. He introduced and provided some history on our new Battalion Chief Steven Sparks. Chief Sparks addressed the Board and provided in more detail some of his background which includes being with HFD for 38 years, and spending the last 17 as a District Chief in the Kingwood area.

Chief Hudson also spoke in detail his meeting with Constable Ryan Gable of Montgomery County Sheriff's Office Precinct 3 regarding STA 4 and the space available there for them.

To consider and act on approving and signing a contract with the City of Conroe for antenna space on their radio tower on Robinson Road.

This item was postponed until next month.

To consider and act on approving and signing an agreement with Ponderosa Volunteer Fire Association to join a consortium to own and operate a large volume, trailer mounted, PPV fan.

George Biernesser made motion to enter into the agreement. Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider agenda items for future meetings.

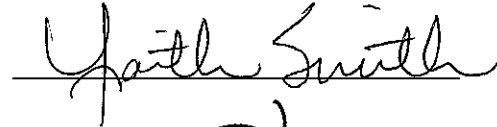
Robinson Road Tower

Rodney Otto and Andy Walters to attend investment training - Oct 27th

Adjournment:

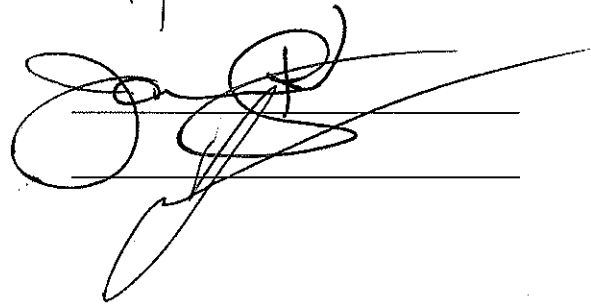
Rodney Otto made the motion to adjourn. Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST. The meeting adjourned at 7:43 p.m.

Respectfully Presented By: Faith Smith

A handwritten signature in cursive script, appearing to read "Faith Smith", written over a horizontal line.

Approved By:

President James Kelly

A large, stylized handwritten signature, likely of James Kelly, written over a horizontal line.

Secretary John Rodriguez