



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
December 2, 2013

Members Present:

James Kelly, President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer

Members Absent:

George Biernesser, Vice-President
John Rodriguez, Secretary

Guests Present:

Fire Chief Robert Hudson, Deputy Chief Clinton Cooke,
Jeff Gerber with PGAL, Howard Katz, and Kaye Townley

Call to Order:

The Board meeting was called to order by President James Kelly at 6:34 p.m. at 335 Volunteer Lane.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

No certificates were presented.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the November 4, 2013 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

None were presented

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on contracting with PGAL as the architect for the renovations to Birnham Woods.

Commissioner Andy Walters made motion to contract with PGAL for the renovations to Birnham Woods. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on seeking bids for training burn building for station 11-3, Robinson Road.

Commissioner Rodney Otto made motion to seek bids for the burn building. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Fire Administration will send the Department’s Purchasing Policy to Howard Katz.

To receive report from the District’s Fire Chief.

Fire Chief Robert Hudson presented his monthly report to the Board.

To review and take action on payment requests for Aldine Westfield Station 11-2 construction project.

No Pay Apps were presented for approval.

To discuss and take action on attendance to the SAFE-D annual conference in January 2014.

Commissioner Rodney Otto made motion to approve the attendance of ESD Commissioners and Department staff. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

The following personnel expressed interest in attending the January 2014 SAFE-D conference: James Kelly, Rodney Otto, George Biernesser, Andy Walters, Robert Hudson, Faith Smith

To consider agenda items for future meetings.

Reappointment of Commissioners

Adjournment:

Commissioner Rodney Otto made a motion to adjourn.

The meeting adjourned at 7:14 pm

Respectfully Presented By: Faith Smith _____

Approved By:

President James Kelly _____

Secretary John Rodriguez _____