



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
September 3, 2013

Members Present:

James Kelly, President
George Biernesser, Vice-President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer
John Rodriguez, Secretary

Members Absent:

None

Guests Present:

Fire Chief Robert Hudson, Assistant Chief Michael Johnson, Deputy Chief Clinton Cooke, Don Brady of Duerotech, CenterPoint Energy Representative, Jeff Gerber with PGAL, Howard Katz, John Peeler, Kaye Townley with MAC

Call to Order:

The Board meeting was called to order by President James Kelly at 6:32 p.m. at 335 Volunteer Lane.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

No certificates were presented.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the August 5, 2013 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made a motion to accept the minutes for the August 16, 2013 meeting. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

Kaye Townley presented documents for a transfer from Icon Bank. Commissioner Rodney Otto made a motion to approve the transfer. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and act on purchase of vehicle lifts.

Deputy Chief Cooke provided an overview of the demo lifts for use by the Department mechanic.

Commissioner Rodney Otto made a motion to purchase the lifts from JAM Distributors in the amount of \$37,791.95 and to use funds from contingency to pay for the purchase. Commissioner George Biernesser seconded the motion. There was a discussion and questions from Commissioner Andy Walters. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on opening an account with Rescate Resources for the purchase of bunker gear.

Commissioner George Biernesser made a motion to open an account with Rescate Resources. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on opening an account with Johnson Supply for the purchase of HVAC supplies.

Commissioner Rodney Otto made a motion to open an account with Johnson Supply. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on renewing the contract with MCHD for housing ambulance at Station 11-1.

Commissioner Rodney Otto made a motion to approve contract as presented. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on granting an easement to CenterPoint Energy at Station 11-4 Birnham Woods for the purpose of installing a city gate station and access to it.

Representatives from CenterPoint Energy explained their proposal to the Board to construct a City Gate Station on District property at the Birnham Woods facility.

Commissioner Andy Walters made a motion to accept with minor modification on Page 2 noted by Attorney Peeler, along with commitment to supply gas line to Station 3 Robinson Road at no cost to the District and a cash payment of \$31,000.00. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on selecting the Construction Manager at Risk for construction of new Station 11-3 Robinson Road.

On Aug 16, 2013 the Board and staff interviewed Turner Construction and Durotech Construction to be the Construction Manager at Risk (CMAR) for the construction of Station 3. Durotech scored a 79.8 and Turner a 75.6.

Commissioner Rodney Otto made a motion to retain Duerotech as the CMAR for Station 11-3 Robinson Road. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on petitioning the City of Oak Ridge North for annexation of the new Station 11-3 property.

Staff met with Joe Sherwin, DPS Director and PGAL staff regarding Station 3 construction. City will not supply water or sewer without the property being inside the city limits. Petition of the city for annexation was explained.

Commissioner George Biernesser made a motion to send a letter to City of Oak Ridge North advising that the ESD Board is requesting the City of ORN to consider annexation of the Station 11-3 property 27900 Robinson Road. Commissioner John Rodriguez seconded the motion. There was discussion of the subject, including Attorney Peeler ensued. The motion passed with a vote of four (4) FOR and zero (0) AGAINST. Motion passes with Commissioner Andy Walters abstaining.

To discuss and take action on executing a Developer Agreement with the City of Oak Ridge North.

Jeff Gerber with PGAL explained the reason for an agreement. Is to design and build utilities that are larger than necessary to accommodate future growth of the area. The City of ORN will supply a model agreement they have used.

Commissioner George Biernesser made a motion to execute a developer agreement with the City of ORN. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST. Motion passes with Commissioner Andy Walters abstaining.

To discuss and take action on platting of new Station 11-3.

Commissioner Rodney Otto made a motion to plat the site as one parcel. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on the clearing of the property for new Station 11-3.

There was a discussion on how the Board wanted to clear the site for survey for construction.

Commissioner Andy Waters made a motion to clear the property, the entire parcel, and to have Duerotech arrange the clearing of the property in an amount not to exceed \$20,000.00. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To receive report from Fire Chief:

Fire Chief Robert Hudson presented his report to the Board.

To review and take action on payment requests for Station 11-2 (Aldine Westfield) construction project:

Commissioner Rodney Otto made motion to process for payment Pay App 009 in the amount of \$35,888.65. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made motion to process for payment Pay App 010 in the amount of \$70,771.41. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on Grand Opening of Station 11-2 (Aldine Westfield):

Commissioner Rodney Otto made motion to schedule the dedication and Grand Opening of the Aldine Westfield station on October 12, 2013 at 1:00 pm. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To consider agenda items for future meetings.

Purchase of a second Fire Inspector vehicle

Adjournment:

Commissioner Rodney Otto made a motion to adjourn. Commissioner John Rodriguez seconded the motion.

The meeting adjourned at 8:20 pm

Respectfully Presented By: Faith Smith

Approved By:

President James Kelly

Secretary John Rodriguez
