



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
October 7, 2013

Members Present:

James Kelly, President
Rodney Otto, Treasurer
John Rodriguez, Secretary

Members Absent:

George Biernesser, Vice-President
Andy Walters, Asst. Treasurer

Guests Present:

Fire Chief Robert Hudson, Deputy Chief Clinton Cooke,
Kaye Townley with MAC

Call to Order:

The Board meeting was called to order by President James Kelly at 6:41 p.m. at 335 Volunteer Lane.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

No certificates were presented.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the September 3, 2013 meeting. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made a motion to accept the minutes for the September 24, 2013 meeting. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

None were presented

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on opening an account with Munday Chevrolet for repair of staff vehicles.

Commissioner Rodney Otto made motion to open a credit account with Munday Chevrolet for repair of staff vehicles. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

Fire Chief Robert Hudson presented his Department detail report to the Board.

To discuss and take action on agreement to perform fire inspections for the City of Shenandoah.

Fire Chief Robert Hudson addressed the Board the Board. Jim Miles the former Fire Marshal of the City of Shenandoah has been hired by the Department as our new Fire Inspector. The City of Shenandoah has requested that for a short period of time we contract with them to conduct their fire inspections. The agreement would be short-term through end of year.

Commissioner Rodney Otto made motion to approve conducting the city inspections for the City of Shenandoah as of October 7, 2013 to continue through October 23, 2013 based upon the City of Shenandoah inter-local agreement. Howard Katz is developing a letter of agreement to include an indemnity clause. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on purchase of vehicle for new Fire Inspector.

Fire Chief Robert Hudson addressed the Board in regards to the need for an additional staff vehicle for the new Fire Inspector Jim Miles.

Commissioner Rodney Otto made a motion to purchase the vehicle including all necessary equipment not to exceed \$60,000.00. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on signing a contract with Duerotech Construction as Construction Manager at Risk for construction of new Station 11-3 (Robinson Rd.).

Commissioner Rodney Otto made motion to accept and sign the CMR contract with Duerotech Construction. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on financing options for the construction of new Station 11-3 (Robinson Rd).

Howard Katz will solicit for financing for new Station 11-3 at 27900 Robinson Road to include the option for sales tax secured and option for property secured.

Commissioner Rodney Otto made a motion for Howard Katz to solicit both options. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To review and take action on payment requests for Station 11-2 (Aldine Westfield) construction project.

None

To discuss and take action on Grand Opening for Station 11-2 (Aldine Westfield).

Refreshments, invitations, information pamphlets have all been ordered and will be available at the Dedication & Grand Opening. Invitations were sent via email and well as invitations given to neighbors of the station.

To consider agenda items for future meetings.

Ground breaking for 11-3
Discussion on signage for construction site 11-3

Adjournment:

Commissioner John Rodriguez made a motion to adjourn.

The meeting adjourned at 7:42 pm

Respectfully Presented By: Faith Smith

Approved By:

President James Kelly

Secretary John Rodriguez
