

MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
April 1, 2013

Members Present:

James Kelly, President
Rodney Otto, Treasurer
George Biernesser, Vice-President
John Rodriguez, Secretary

Members Absent:

Andy Walters, Asst. Treasurer

Guests Present:

Fire Chief Robert Hudson, Assistant Chief Mike Johnson,
Deputy Chief Clinton Cooke, Kaye Townley of Municipal
Accounts, Howard Katz, Frank Marshall with MCHD

Call to Order:

The Board meeting was called to order by President James Kelly at 6:36 p.m. at 335 Volunteer Lane.

Citizen Comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by Commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statements of existing District policy;
- C. Direction to place an item on a future District Agenda.

None

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes as amended for the March 4, 2013 meeting. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive and act on the 2011 – 2012 Audit from McCall Gibson Swedlund Barfoot PLLC.

Final audit should be presented next month. No action was taken.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board. Kaye requested more CDs to be purchased with banks that we have not already reached the limit with and that do not exceed 9 months.

To review and take action on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

No actions were taken.

To review and take action on District bills

Commissioner George Biernesser made motion to accept and authorize payment of the District bills. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on payment requests for Station 11-4 construction project.

Commissioner Rodney Otto made a motion to process for payment Pay App 004 in the amount of \$607,200.56. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive consider and take action on opening credit account with Sears for purchase of appliances for Station 11-4.

Deputy Chief Cooke addressed the Board. The fire department received quotes from Sears, Home Depot, and the Maytag store that is in our District. Sears is running a special (25% off). Maytag came within \$600 of the Sears quote. Chief Cooke and the Department Chiefs are looking for guidance and/or opinion that given the fact that Maytag is in our District, should we go with the closer vendor or with Sears. To receive the sale pricing from Sears we have to purchase items by 4/2/13.

Commissioner James Kelly made a motion that we do not open a credit account. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider and take action on a contribution in aid of construction to Montgomery County Precinct 3 for concrete repair.

Fire Chief Robert Hudson gave a synopsis of what brought about the necessity of repair to the road directly in front of STA 11-1. Because of the path of the trucks backing into the bay, the County has had to patch the area several times. There was a brief discussion with the County about the Department not really being interested in contributing to the cost of the repair. There was a conversation between a Commissioner and the County that this could be presented to the Board. The Chiefs would have liked to have known that that specific discussion had taken place. Inadvertently the topic came up in a casual conversation and that is how it came to be an agenda item.

This item will be postponed until next meeting.

To consider and take action on bonding the District's entire Board of Commissioner's.

There was a discussion regarding the bonding all of the check signers and not just the Treasurer. It is required by statute to have the Treasurer bonded; E/O is not required. We have errors & omissions on every check signer. Blanket bond would cover whole Board.

No action was taken.

To receive report from the District's Fire Chief.

Chief Hudson presented his report to the Board.

To receive a progress report from the Station 11-4 Building Committee.

The construction of STA 11-4 is moving along at about 2 months ahead of schedule. All concrete has been poured up to the front. We may be taking possession by July. Responsiveness is very open and quick with architect and construction crew.

To consider and take action on purchase of real estate on Robinson Road.

Fire Chief Robert Hudson briefed the Board on this item. During a meeting, MCHD brought up the subject of the property in front of the tower adjacent to the STA 3 property. They do not want the .56878 acres of property and it would be beneficial to our future STA 3 project. Most appropriate use (by MCHD) is for us to purchase the land. The cost of the property when MCHD bought it was \$2.05 a square foot, approximately \$50K.

Frank Marshall with MCHD addressed the Board regarding two concerns of his. The first is that by law MCHD has to provide Conroe access to the tower property. There is not verbiage for an easement, nor is there a need to draw up a separate easement document as long as we continue to provide access. The second concern is that MCHD would need 15 to 20 foot of greenbelt to assist in maintaining ground moisture for wire integrity.

Commissioner James Kelly requested clarification of specifics from MCHD, i.e. MCHD neighborhood of 15 to 20 foot for grounding. MCHD will work on easement and continuum of access to easement.

The current bid for the property is \$50,000.00.

Commissioner George Biernesser made a motion to buy the property from MCHD for \$50,000.00 to include the easement stipulations; the easements will be included in the sale and documents. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Howard will contact MCHDs attorney.

To consider and take action on a petition to the City of Oak Ridge North for the annexation of the Robinson Road property.

The City of Oak Ridge North is conducting some annexation legislation. Commissioner Andy Walters wanted to know if it was always our plan to have new the Station 11-3 property annexed into the City of Oak Ridge North.

Fire Chief Robert Hudson wants to start discussion with the City of Oak Ridge North about whether they would allow the burn tower at the new station.

This item will be postponed until discussion can take place with the City of Oak Ridge North regarding our needs and the requirements for their city.

To consider and take action on contract with Verizon to co-locate cellular antennas on the tower at Station 11-2.

The Board received a finalized contract from Verizon where they accepted most of our changes regarding co-locating at STA 11-2. Verizon is concerned about interference issues but those were addressed and all parties are in agreement.

Commissioner George Biernesser made a motion to sign and enter into the contract. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Howard Katz needs help from Assistant Chief Johnson to get the exhibits/survey that needs to be attached.

To receive presentation and take action on entering an agreement with Verizon to co-locate cellular antennas on the existing tower or new tower at Station 11-4.

Ben with Verizon could not make meeting. Originally, Verizon wanted to own the tower, which we are not in agreement with. Now, Verizon will install a pole but we would own it and the tower will not be any higher than a 135 mono pole with Verizon antennas being under fire department antennas.

Verizon will present pictures of pole at back southeast corner presentation at the next meeting, to include pictures from the March meeting that we can compare.

This item will be postponed.

Fire Chief Robert Hudson thinks that to be good neighbors, we should ask input from the neighborhood citizens.

There was not action taken on this item.

Fire Chief Robert Hudson and Commissioner Rodney Otto want to invite the members of the HOA to a meeting to obtain the opinions and concerns regarding any changes to the tower.

To consider agenda items for future meetings.

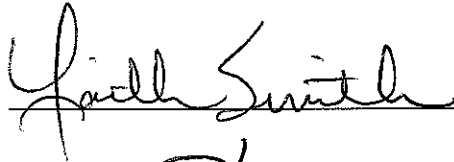
None

Adjournment

Commissioner Rodney Otto made motion to adjourn. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

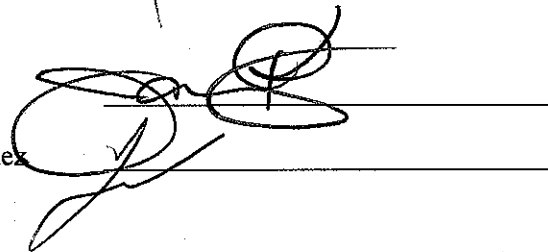
The meeting adjourned at 8:30 pm

Respectfully Presented By: Faith Smith



Approved By:

President James Kelly



Secretary John Rodriguez