



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
March 4, 2013

Members Present:

James Kelly, President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer

Members Absent:

George Biernesser, Vice-President
John Rodriguez, Secretary

Guests Present:

Fire Chief Robert Hudson, Deputy Chief Clinton Cooke,
Deputy Chief Paul Baker, Kaye Townley of Municipal
Accounts, Howard Katz, Jeff Gerber with PGAL, Carl
Nicchio and Michelle Valencia with Wells Fargo, Nick
Davis and Natalie Johnson with Woodforest Bank, Noni
Davis Mrok with Chase Bank

Call to Order:

The Board meeting was called to order by President James Kelly at 6:31 p.m. at 335 Volunteer Lane.

Citizen Comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by Commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statements of existing District policy;
- C. Direction to place an item on a future District Agenda.

None

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes as amended for the February 4, 2013 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To review and take action on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

No actions were taken.

To review and take action on District bills

Commissioner Rodney Otto made motion to accept and authorize payment of the District bills. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To review and take action on payment requests for Station 11-4 construction project.

Commissioner Rodney Otto made a motion to process for payment Pay App 003 in the amount of \$391,916.72. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive presentations from various depository institutions regarding investment of District funds.

Noni Davis Mrok with Chase addressed the Board regarding banking services and account operating fees with Chase Bank.

Carl Nicchio and Michelle Valencia with Wells Fargo addressed the Board regarding banking services with Wells Fargo.

Nick Davis & Natalie Johnson with Woodforest addressed the Board regarding banking services with Woodforest Bank.

To review and take action on the investment of District funds, including action to designate institution(s).

Commissioner Andy Walters made a motion that we invest our funds and begin the process of changing banks to Wells Fargo. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive and act on the Draft of the 2011 – 2012 Audit from McCall Gibson Swedlund Barfoot PLLC.

Mike with McCall Gibson presented a detail report of the draft audit to the Board.

Commissioner Rodney Otto made a motion to accept the draft. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

Chief Hudson presented his report to the Board.

To receive a progress report from the Station 11-4 Building Committee.

- Chief Hudson informed the Board of the following updates:
- Concrete has been poured
- Windows covered
- Steel being delivered to start bays
- Discussed reducing number of windows in the North Bay door (good neighbors - less light at night in residents homes)
- Estates of Legends Ranch requested update from Chief Hudson regarding the new construction

To review and take action on agreement with Aqua Texas to provide water service to Station 11-4.

16-1 - Application for water service (information)

16-2 - Tap Fee letter dated 02-22-13

Commissioner Rodney Otto made a motion to accept the tap fee. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

16-3 - Rules for Service letter - terms and conditions (fill in blanks, sign and submit to Aqua)

Commissioner Andy Walters made a motion to accept terms and conditions. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

16-4 - Weisner document - Meets & bounds description

Commissioner Rodney Otto made a motion to accept the proposal. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on PGAL Fee Proposal for design work on Station 11-3.

17-1 - PGAL AIA Contract

Commissioner Rodney Otto made a motion to accept the contract. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Review and take action on contract with ENI for benefits package for employees.

Deputy Chief Clinton Cooke addressed the Board regarding the Service Agreement with an Employee Assistance program provided by ENI. This is a benefit for full time employees that was part of the current budget. It costs \$1.70 a month per employee and includes counseling of many types plus many other benefits.

Commissioner Rodney Otto made a motion to enter the contract with ENI for the Employee Assistance Program. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To consider and take action on contract with Verizon to co-locate cellular antennas on the tower at Station 11-2.

The Board discussed the marked up contract that included attorney Howard Katz's notes.

Assistant Chief Michael Johnson informed the Board that Verizon is reinforcing the base of the tower by putting additional structural brackets at the base of the tower.

Commissioner Rodney Otto doesn't think that the Board should take any action on this contract and that it should be brought back up next month.

Commissioner Andy Walters made a motion to postpone this item until next meeting when more information will be available, i.e. additional documents regarding structural additions and the contract.

To receive presentation and take action on entering an agreement with Verizon to co-locate cellular antennas on the existing tower or new tower at Station 11-4.

Ben a Verizon representative addressed the Board. He showed pictures of what the tower looks like now and what it would look like if changes were made. He included pictures from different angles and streets.

Fire Chief Robert Hudson does not agree with putting up a much more obtrusive tower in the neighborhood. He also believes it is necessary to ask Jeff Gerber with PGAL if putting in a new tower

would interfere with the new station that would be finished and operational. Commissioner Rodney Otto wants any tower that would be on that site to be owned by the ESD and not any other entity.

Commissioner Andy Walters made a motion to postpone this item until next meeting.

The Verizon representative is going to find out what the lowest footage is that they can work with, and also address the ownership question.

To consider agenda items for future meetings.

Verizon – STA 2 and STA 4

Adjournment

Commissioner Andy Walters made a motion to adjourn. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

The meeting adjourned at 8:58 pm

Respectfully Presented By: Faith Smith

Approved By:

President James Kelly

Secretary John Rodriguez
