



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
February 4, 2013

Members Present:

James Kelly, President
George Biernesser, Vice-President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer

Members Absent:

John Rodriguez, Secretary

Guests Present:

Fire Chief Robert Hudson, Deputy Chief Clinton Cooke,
Deputy Chief Paul Baker, Kaye Townley of Municipal
Accounts, Howard Katz

Call to Order:

The Board meeting was called to order by President James Kelly at 6:34 p.m. at 335 Volunteer Lane.

Citizen Comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by Commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statements of existing District policy;
- C. Direction to place an item on a future District Agenda.

None

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the January 7, 2013 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To review and take action on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

No actions were taken.

To review and take action on District bills

Commissioner Rodney Otto made motion to accept and authorize payment of the District bills. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action establishing a credit account with Synergy Radiology Associates for x-ray services for annual physicals.

Commissioner Rodney Otto made a motion to approve the request to set up a charge account with Synergy Radiology Associates for medical x-ray services. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action establishing a credit account with R-O-M Corp for purchase of apparatus equipment.

Commissioner Rodney Otto made a motion to approve the request to set up a charge account with R-O-M Corporation for fire equipment parts. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action establishing a credit account with ID Wholesalers for purchase of materials for making ID badges.

Commissioner Rodney Otto made a motion to approve the request to set up a charge account with ID Wholesalers for replacement supplies. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on payment request for Station 11-4 construction project.

Commissioner Rodney Otto made a motion to approve payment of Station 11-4 construction Pay App No. 002 in the amount of \$181,587.17. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on the investment of District funds, including action to designate depository institution(s).

The Board received information from Kaye Townley regarding the possibility of moving accounts from Amegy Bank to another financial institution to reduce fees. No information had yet been received from BBVA Compass Bank. The Board determined to defer this decision until the March meeting to allow them to consider BBVA Compass in the discussion.

The Board reviewed the District's Investment Policy as required.

Commissioner Andy Walters made a motion to accept the Investment Policy as written. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

Fire Chief Robert Hudson presented his monthly report to the Board.

To review and take action on the Second Amendment to the Interlocal Agreement for Fire Code Inspection Services with the City of Oak Ridge North pertaining to the District providing plan review services to the City.

Chief Hudson explained to the Board that this amendment was an expansion of contract services for the District which allows for the Fire Inspection Division to provide Plan Review services to the City of Oak Ridge North. This was not in the scope of the initial agreement and would be performed as requested by the ORN Building

Official. The compensation to the District would be 1% of the project contract fee as determined by the City of Oak Ridge North Building Department.

Commissioner Rodney Otto made a motion to approve the second amendment to the Interlocal Agreement for Fire Code Inspection Services with the City of Oak Ridge North. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST with Commissioner Andy Walters abstaining from the vote.

To consider and take action on the contract with Verizon to co-locate cellular antennas on the tower at Station 11-2.

Attorney Howard Katz advised that he had sent the contract back today to Verizon representatives after his markup of the contract which removed certain wording he felt was not in the best interest of the District. He does not believe the changes will impact the outcome of the proposal. Several questions from Commissioners were fielded by Mr. Katz.

Commissioner Andy Walters made a motion to approve the amended contract as presented by Attorney Katz. Commissioner George Biernesser seconded the motion. In discussion, Attorney Katz advised he will bring the contact back to the March Meeting to explain any comments/concerns from Verizon. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Discuss and take action on platting or property for Station 11-5.

Attorney Howard Katz advised he recommends that we continue this open topic until March to see what actions LGI takes. The District can then petition the re-platting through the City of Houston.

Discuss and take action on starting design work on Station 11-3.

Chief Hudson advised that Station 11-4 is now coming out of the ground and he would like to begin the design work for Station 11-3 as it will be a more complex building design than any other station. The goal would be that by the time Station 11-4 is completed, we begin actual ground work on Station 11-3 Headquarters.

Chief Hudson advised that in his opinion we are having a successful working relationship with PGAL and would like approval to continue working with them for Station 11-3 design.

The Commissioners were in general agreement that the timing sounded reasonable. Commissioner George Biernesser suggested that we go through a full review of architects like was done for Station 11-4. A majority of opinion was that there has been a positive relationship with PGAL, and that there is nothing that precludes the District from continuing to work with PGAL on the second project. Attorney Howard Katz advised that there was no legal requirement to go through an interview process a second time.

Commissioner Andy Walters made a motion to allow Chief Hudson to contact PGAL to request Jeff Gerber present a contract proposal at the March ESD Meeting for design services for Station 11-3 to include an hourly rate and maximum price. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To consider agenda items for future meetings.

There were no items at this time.

Adjournment:

Commissioner Rodney Otto made a motion to adjourn. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Meeting adjourned at 7:50 pm

Respectfully Presented By: Faith Smith

Approved By:

President James Kelly

Secretary John Rodriguez
