

MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
January 7, 2013

Members Present:

James Kelly, President
George Biernesser, Vice-President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer
John Rodriguez, Secretary

Members Absent:

None

Guests Present:

Assistant Chief Michael Johnson, Deputy Chief Clinton Cooke, BC Mike Butler, Kaye Townley of Municipal Accounts, Sylvia Olszowy, Howard Katz, Ben Bailey with Verizon Wireless

Call to Order:

The Board meeting was called to order by President James Kelly at 6:35 p.m. at 335 Volunteer Lane.

Citizen Comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by Commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statements of existing District policy;
- C. Direction to place an item on a future District Agenda.

None

To consider and approve minutes from prior meeting(s):

Rodney Otto made a motion to accept the minutes as amended for the December 3, 2012 meeting. George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

George Biernesser made a motion to accept the minutes for the December 10, 2012 meeting. Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley presented the Treasurer's report to the Board.

To review and take action on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

Kaye presented a resolution to the Board from Icon Bank for the purchase of a CD. The Board approved the purchase at the December 3, 2012 meeting but the paperwork indicated the wrong county and the corrected documents had to be signed again by Board members.

To review and take action on District bills

Rodney Otto made motion to accept and authorize payment of the District bills. Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on payment requests for Station 11-4 construction project.

Rodney Otto made a motion to pay the PGAL Pay App 001. John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Andy Walters made a motion to approve the bill to Quality Tower. George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

George Biernesser made a motion to pay Command Communications Invoice i13-2763. Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on the investment of District funds, including action to designate depository institutions(s).

Kaye addressed the Board. She has contacted Woodforest, Chase and Compass Banks. Chase has presented the best bid so far, but she indicates more research is needed. The Board will wait until next month when more information can be brought before the Board.

To consider and take action on opening a credit account with Batteries Plus.

George Biernesser made a motion to open the credit account with batteries Plus. Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To consider and take action on paying off certain leases from the proceeds of the sale of the Birnham Woods Property as follows:

- A. Houston Community Bank - \$156,605.36
 - a. Smeal Tanker Unit 114
 - b. 2011 Chevy Pick Up Unit 115

- B. SunTrust Bank - \$599,523.54
 - a. 2008 Pierce Ladder Truck Unit 107
 - b. 2005 Ferrara Unit 125

- C. Wells Fargo Bank - \$15,467.58
 - a. 2009 Chevy Tahoe Unit 108

Rodney Otto addressed the Board regarding the discussion in December 2012 to pay off some loans. He suggests that we pay off the HCB, SunTrust and Wells Fargo loans listed above.

Rodney Otto made a motion to pay off the loans listed above with the proceeds from the sale of the Birnham Woods property. George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To consider and take action on approving TKI to make the physical modifications to the mobile operations support unit.

Deputy Chief Cooke addressed the Board regarding the Command Post project. We will see delivery of the vehicle mid to late January. The Department is requesting \$32,457 in funding for the modifications.

Rodney Otto made a motion to approve the contract with TKI to make the modifications. Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To consider and take action on contracting with Verizon to co-locate cellular antennas on the tower at Station 11-4.

Ben Bailey addressed the Board regarding the proposed request from Verizon Wireless to co-locate on our tower at the Station 11-4 site. Verizon is proposing to take down the smaller 100 foot tower that is owned by the District and erect a 150 foot tower that would be owned by Verizon. Verizon will allow the Board to position at the top of the tower. Verizon prefers to own the tower so that they do not have to come back to the ESD for approval when they need to add new antennas. Verizon is not looking to rent space on the tower to others, but they would like that option. The service that would be improved is the LTE (data and messaging).

Andy Walters is concerned with a mono tower size, and the panel antennas. He is concerned with putting a taller tower in a residential neighborhood. His opinion is that if we were to move forward then we need to hold a public meeting and give the public an opportunity to voice their concerns and opinions. Andy Walters is very against having panel antennas because of their size and votes against having a taller tower with panel antennas. Verizon is proposing a different type of antenna that isn't as intrusive.

Assistant Chief Johnson suggests that if we do anything that we should have the 135 foot monopole. George Biernesser doesn't have an issue with a 135 foot tower.

Verizon can provide photo simulations for a public meeting to show the differences in height. The Board would like to see the photo simulations. The Board will take this item up at the February meeting.

Verizon will pay \$2,000.00 a month for 30 years for use at the tower. Verizon will provide a proposal for next month's meeting.

To consider and take action on approving the Mobile Data Computer Contract with Montgomery County Hospital District.

Deputy Chief Cooke addressed the Board. All of our apparatus have accessibility to the CAD system. The County Fire Departments are switching from The Woodlands system to the MCHD system.

Andy Walters made a motion to approve the Mobile Data Computer contract with Montgomery County Hospital District. Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To consider and take action on a modification in the scope of the project for the Air Cascade Unit and Station 11-4 Booster.

Deputy Chief Cooke addressed the Board. Part of this year's budget was to build or purchase another booster as well as an air cascade unit.

The air cascade truck with service tools will run out of Station 11-1 instead of B 11-1 and it would take the place of L 11-1 on MVA. Booster 11-1 would move to Station 4. It will not be equipped with firefighting tools. It will have rehab equipment, air pack equipment, and all of Booster 11-1 equipment. It will be a 2010 brand new fabricated unit. The total turnkey cost is \$173,708.00. We expect a June delivery with it operational at the end of June, beginning of July.

Andy Walters made a motion to make the modifications and to modify the plan to purchase the Air Cascade Unit for a total turn-key of the project to be \$173,710.00. Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on the billing for certain services to non-residents of the District.

Deputy Chief Cooke addressed the Board regarding the questions that were asked at the December 3, 2012 meeting regarding billing for services. The Board was provided copies of the contract with Fire Recovery, as well as the fee schedule and the amount received by the District over the past year. Deputy Chief Cooke ensured the Board members that we strictly bill nonresident at fault parties (which is determined by the insurance companies). Our revenue is more than in the past due to the fact that we were unable to bill regularly because of lack of personnel that was available to enter the billings.

The Board took no action.

To receive report from the District's Fire Chief.

Deputy Chief Cooke addressed the Board regarding Chief Hudson's report.

To consider agenda items for future meetings.

To review and take action on the investment of District funds, including action to designate depository institutions(s).

To consider and take action on contracting with Verizon to co-locate cellular antennas on the tower at Station 11-4.

Discussion with Howard Katz regarding the Station 11-5 land - plat approval by the City of Houston and then Montgomery County.

Adjournment:

John Rodriguez made a motion to adjourn. George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

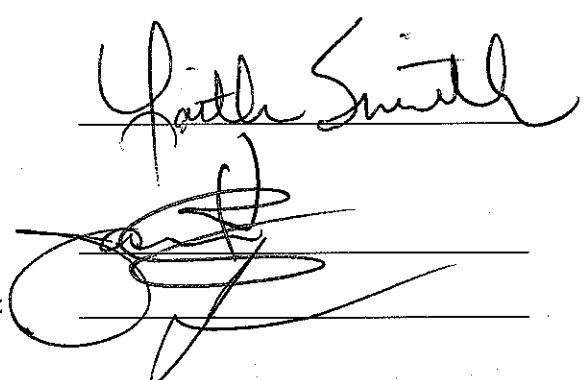
Meeting adjourned at 8:35 pm

Respectfully Presented By: Faith Smith

Approved By:

President James Kelly

Secretary John Rodriguez

The image shows three handwritten signatures written over horizontal lines. The top signature is 'Faith Smith' in cursive. The middle signature is 'James Kelly' in cursive. The bottom signature is 'John Rodriguez' in cursive.