



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
November 3, 2014

Members Present:

James Kelly, President
George Biernesser, Vice-President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer
John Rodriguez, Secretary

Members Absent:

None

Guests Present: Chief Robert Hudson, Deputy Chief Clint Cooke, Howard Katz, Kaye Townley, and Bob Douglas with Johnson Development

Call to Order:

The Board meeting was called to order by President James Kelly at 6:35 p.m. at 335 Volunteer Lane.

Presentation of Service Awards and Recognition:

The following presentations were made for appointments and promotions:

- Executive Assistant Faith Smith received 5-Year Award.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes as presented for the October 6, 2014 meeting. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To receive a report from Bob Douglas with Johnson Development about property for a new fire station.

Mr. Douglas presented to the Board a plan that includes 1.8 acres for the future Station 6.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

Commissioner Rodney Otto made a motion for the Board to resolve Municipal Accounts to purchase Certificates of Deposit from Bank of Texas. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made a motion for Municipal Accounts to open an account that will be utilized by PayCom for the processing of payroll. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on purchase of two utility vehicles per the approved 2014-2015 budget.

Deputy Chief Cooke addressed the Board regarding purchasing (1) extended cab ½ ton truck for use as the fleet maintenance vehicle for the cost of \$27,759.85 and (1) crew cab truck for the cost of \$27,032.75.

Commissioner Rodney Otto made a motion to accept the bids from Defender Supply and provide approval to purchase the two utility vehicles. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on items pertaining to new Station 11-3, Robinson Rd., including report from architect, review of financing options and determination of GMP and related matters.

Commissioner George Biernesser made a motion to accept Change Order 002 for a total decrease of 9,312.00 in the STA 3 project. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made a motion to approve and process Pay App 005 in the amount of \$1,090,578.69. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on approving the vendor for the renovation of Station 11-4 Birnham Woods Dr.

Commissioner Rodney Otto made a motion to accept Change Order 001 for a total increase of \$10,063.12 in the STA 4 Renovation project. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made a motion to approve and process Pay App 007 in the amount of \$244,732.92. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

The Fire Chief Robert Hudson presented his monthly report to the Board.

Adjourn Open Session.

At 7:36 p.m.

Executive Session, pursuant to Sections 551.072 Government Code, to discuss real estate matters with the District's attorney.

Reconvene in Open Session.

At 8:00 p.m.

Take action on matter(s) from Executive Session.

None

To take action on retaining Special Council for certain legal matters.

Commissioner Andy Walters made a motion that the District's attorney issues a 30 day demand letter to LGI to convey STA 5 property, and approve engagement of special council for any subsequent litigation. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To consider agenda items for future meetings.

None

Adjournment:

Commissioner Rodney Otto made a motion to adjourn.

The meeting adjourned at 8:02 pm

Respectfully Presented By: Faith Smith _____

Approved By:

President James Kelly _____

Secretary John Rodriguez _____