



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
May 5, 2014

Members Present:

James Kelly, President
George Biernesser, Vice-President
Rodney Otto, Treasurer

Members Absent:

John Rodriguez, Secretary
Andy Walters, Asst. Treasurer

Guests Present: Fire Chief Robert Hudson, Deputy Chief Clinton Cooke, Howard Katz, Kaye Townley, Anthony Cardiel, Sales tax Assurance Rep., and District citizen Joe Atkinson

Call to Order:

The Board meeting was called to order by President James Kelly at 6:33 p.m. at 335 Volunteer Lane.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the April 7, 2014 meeting. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To receive the 2012-2013 audit report from the District's auditor:

Anthony Cardiel presented the final audit to the Board.

Commissioner Rodney Otto made a motion to accept the audit as presented. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Note: Attorney Howard Katz recommended changing a few lines in regards to verbiage only. He will coordinate with Mr. Cardiel to have the changes made and the final sent to Sylvia before June 1, 2014.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

One resolution was presented for Icon Bank.

Commissioner Rodney Otto made a motion to accept the resolution as presented. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on application for credit with DeMontrond RV:

Commissioner Rodney Otto made a motion to authorize opening a credit account with DeMontrond RV. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on proposal from Kelsey Seybold to provide physicals to District staff:

Deputy Chief Cooke addressed the Board. The District had previously sent employees to Memorial Herrman Health Group for yearly physicals but that is no longer an available option. Chief Cooke recommends that we accept the proposal with Kelsey Seybold as they are the closest office that can meet our needs at an acceptable cost.

Commissioner Rodney Otto made a motion to authorize accepting the proposal with Kelsey Seybold. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on contract renewal with Sales Tax Assurance:

Deputy Chief Cooke addressed the Board. He has met with Mr. Fletcher, the representative with Sales Tax Assurance, and while his initial assessment was not overly positive more information and strides have been made by the vendor to supply the Department with additional information.

Commissioner George Biernesser made a motion to extend the contract for 30 days from June 1, 2014. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

The Board will review and consider an updated contract proposal that removes the automatic annual renewal.

To discuss and take action on items pertaining to new Station 11-3, Robinson Rd., including report from architect, review of financing options and determination of GMP and related matters.

No action was taken.

To review and take action on approving the vendor for the renovation of Station 11-4 Birnham Woods Dr.

Commissioner Rodney Otto made a motion to approve and process Pay App 001 in the amount of \$116,016.71. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To discuss and take action on payment to Montgomery County Drainage District No. 6 for direct drainage in to the drainage channel adjacent to the west property line of the new Station 11-3 Robinson Rd.

Commissioner Rodney Otto made a motion to approve the payment in the amount of \$24,100.64. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Adjourn Open Session:

Adjourned Open Session at 7:17 pm

Executive Session, pursuant to Sections 551.072 Government Code, to discuss real estate matters with the District's attorney.

Executive Session started at 7:20 p.m.

Reconvene in Open Session:

Reconvened in Open Session at 8:02 p.m.

Commissioner Rodney Otto made a motion to authorizing Deputy Chief Cooke to negotiate purchase of a 2 acre tract in the District at the price discussed. Commissioner George Biernesser seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Take action on additional funding for the modifications to EQ 11-4 – Unit 132:

Item postponed, no action was taken. Discussion will occur when Assistant Chief Johnson can address the Board.

To receive report from the District's Fire Chief.

Chief Hudson presented his report to the Board.

To consider agenda items for future meetings.

None

Adjournment:

Commissioner Rodney Otto made a motion to adjourn.

The meeting adjourned at 8:31 pm

Respectfully Presented By: Faith Smith _____

Approved By:
President James Kelly _____
Secretary John Rodriguez _____