



MONTGOMERY COUNTY  
EMERGENCY SERVICES DISTRICT #8  
BOARD MEETING  
March 3, 2014

Members Present:

James Kelly, President  
George Biernesser, Vice-President  
Rodney Otto, Treasurer  
Andy Walters, Asst. Treasurer

Members Absent:

John Rodriguez, Secretary

Guests Present:

Fire Chief Robert Hudson, Deputy Chief Clinton Cooke,  
Deputy Chief John Bradley, Jeff Gerber with PGAL, Don  
Brady with Duerotech, Howard Katz, and Kaye Townley

Call to Order:

The Board meeting was called to order by President James Kelly at 6:33 p.m. at 335 Volunteer Lane.

Presentation of Service Awards and Recognition:

Commissioner James Kelly presented a promotional certificate to rank of Deputy Chief to John Bradley. Commissioner James Kelly presented a 5 year certificate of employment to Fire Chief Robert Hudson.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the February 3, 2014 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

None were presented

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on Memorandum of Understanding for Deputy Chief Cooke to participate with the Texas Task Force:

Fire Chief Hudson addressed the Board providing a short synopsis of the Texas Task Force; its role in public safety and the honor it is to be asked to join. Deputy Chief Cooke is the 2<sup>nd</sup> member from our Command staff that will be part of the Texas Task Force. Chief Hudson provided his support, encouragement and congratulations to DC Cooke for being asked to become part of this elite team of emergency responders.

Commissioner George Biernesser made a motion to accept the Memorandum of Understanding for Chief Cooke to participate with the Texas Task Force. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To discuss and take action on items pertaining to new Station 11-3, Robinson Rd., including report from architect, review of financing options and determination of GMP and related matters.

Don Brady with Duerotech addressed the Board. Duerotech is not yet ready to present the complete documentation of the GMP to the Board. The GMP should be ready to be presented to the Board in two weeks.

The Board will hold a special meeting on Tuesday, March 18, 2014 at 6:30 p.m. to adopt the GMP.

To review and take action on approving the vendor for the renovation of Station 11-4 Birnham Woods Dr.

Jeff Gerber of PGAL addressed the Board. Durotech presented a chart that included the costs (a 60/40 split) for the ESD as well as MCHD. ESD8s portion will be \$669,67.00 and MCHDs portion will be \$433,983.00 for a total cost of \$1,103,660.00.

Commissioner Rodney Otto approved the GMP for the renovation of Station 11-4 Birnham Woods. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Jeff Gerber offered to present the numbers to the MCHD Board for their approval.

Commissioner Rodney Otto made a motion for Mr. Gerber to present the figures to the MCHD Board. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

Chief Hudson presented his report to the Board.

To consider agenda items for future meetings.

Audit

Adjournment:

Commissioner George Biernesser made a motion to adjourn.

The meeting adjourned at 7:47 pm

Respectfully Presented By: Faith Smith

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Approved By:

President James Kelly

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Secretary John Rodriguez

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