



MONTGOMERY COUNTY  
EMERGENCY SERVICES DISTRICT #8  
BOARD MEETING  
July 7, 2014

Members Present:

James Kelly, President  
George Biernesser, Vice-President  
Rodney Otto, Treasurer  
John Rodriguez, Secretary

Members Absent:

Andy Walters, Asst. Treasurer

Guests Present: Fire Chief Robert Hudson, Asst. Chief Mike Johnson, Deputy Chief Clinton Cooke, BC Adam Moore, Lt. Covington, Lt. Healey, E/O Varady, E/O Steely, Admin. Asst. Tianna Hawkins, Kaye Townley of Municipal Accounts, Howard Katz

Call to Order:

The Board meeting was called to order by President James Kelly at 6:36 p.m. at 335 Volunteer Lane.

Presentation of Service Awards and Recognition:

Board President James Kelly and Fire Chief Robert Hudson recognized and presented 5 year awards to:

Assistant Chief Michael Johnson  
Battalion Chief Adam Moore

Board President James Kelly and Fire Chief Robert Hudson recognized and presented the following recognition certificates:

Administrative Assistant certificate to Tianna Hawkins  
Administrative Assistant certificate to Faith Smith  
Promotion to position of Executive Assistant to Faith Smith

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the June 2 2014 meeting. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

No resolutions were presented.

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To discuss and take action on contract renewal with Sales Tax Assurance, LLC:

Commissioner George Biernesser made a motion to accept the updated renewal contract with Sales Tax Assurance, LLC. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To discuss and take action on items pertaining to new Station 11-3, Robinson Rd., including report from architect, review of financing options and determination of GMP and related matters.

Commissioner Rodney Otto made a motion to approve and process Pay App 001 in the amount of \$793,713.64. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To review and take action on approving the vendor for the renovation of Station 11-4 Birnham Woods Dr.

Commissioner Rodney Otto made a motion to approve and process Pay App 003 in the amount of \$19,379.23. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Adjourn Open Session.

Adjourned Open Session at 7:09 p.m.

Executive Session, pursuant to Sections 551.072 Government Code, to discuss real estate matters with the District's Attorney.

Adjourned Open Session at 7:09 p.m.

Reconvene in Open session.

Reconvened in Open Session at 8:10 p.m.

Take action on matter(s) from Executive Session:

Commissioner George Biernesser made a motion to approve the letter of intent from Harmony subdivision for an approximately 2.3 acre tract in the existing master planned community of Harmony, MCMUD No. 119 in Montgomery County, Texas. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Discuss and take action on design planning of new Station 5 & 6:

Fire Chief Robert Hudson suggested that it was time to begin talking to a design professional regarding the needs of the future station 5 and 6.

Commissioner Rodney Otto made a motion for Chief Robert Hudson to request pricing from architectural firm PGAL. Commissioner George Biernesser seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Discuss status of platting of Station 5:

No action were taken or noted on this agenda item.

To receive report from the District's Fire Chief.

Chief Hudson presented his report to the Board.

To consider agenda items for future meetings.

Budget Committee Meeting  
Meeting in August regarding setting the tax rates

Adjournment:

Commissioner George Biernesser made a motion to adjourn.

The meeting adjourned at 8:33 pm

Respectfully Presented By: Faith Smith \_\_\_\_\_

Approved By: President James Kelly \_\_\_\_\_

Secretary John Rodriguez \_\_\_\_\_