



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
February 3, 2014

Members Present:

James Kelly, President
George Biernesser, Vice-President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer
John Rodriguez, Secretary

Members Absent:

None

Guests Present:

Fire Chief Robert Hudson, Deputy Chief Clinton Cooke,
Lt. Joseph Broadbent, Jeff Gerber and Gerri Gusler with
PGAL, Howard Katz, and Kaye Townley

Call to Order:

The Board meeting was called to order by President James Kelly at 6:32 p.m. at 335 Volunteer Lane.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the January 6, 2014 meeting. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

None were presented

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on revisions to the 2013-2014 budget including closing out of vehicle build out account for Unit 130 (2013 Ford Air/Service Utility Unit) and transfer a portion of excess funds to increase the vehicle build out on budget for Unit 132 (2005 Sterling Air/Service Utility Unit) for additional safety items for that unit.

This item was postponed.

To review and take action on an Interlocal Agreement with the City of Shenandoah for fire inspection and fire investigation services.

Deputy Chief Cooke addressed the Board. In October of 2013, the District/Fire Department entered into a 6 month temporary agreement. The proposed Interlocal agreement would extend the term to 1 year and add fire arson investigation services for 1 year as well at a cost of \$75.00 an hour.

Commissioner Andy Walters made motion to accept and approve the Interlocal Agreement with the City of Shenandoah. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on items pertaining to new Station 11-3, Robinson Rd., including report from architect, review of financing options and determination of GMP and related matters.

Annexation Discussion:

Gerri Gusler has submitted the annexation application and plat information to the City of Oak Ridge North along with the drawings for Station 11-3 - 27900 Robinson Road for permit review. The annexation process will likely occur begin in April 2014, with the final determination in July 2014. This schedule will affect the constructions schedule and will push it out about one month. The GMP will be presented to the Board in March 2014.

Financing Discussion:

Howard Katz received 8 responses for financing of the Station 11-3 at 27900 Robinson Rd. They were from the following entities:

1. Bank of Texas
2. Leasing 2
3. Prosperity Bank
4. Amegy Bank
5. Community Leasing Partners
6. Wells Fargo
7. Kansas State Bank
8. Trustmark

Commissioner Andy Walters made a motion to accept the Wells Fargo 2.28% fixed rate for length of the note proposal for financing of STA 11-3 property build with the collateral being sales tax. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on approving the vendor for the construction of the burn facility at Station 11-3 Robinson Rd.

Deputy Chief Cooke addressed the Board. The Department received one bid from the contractor Dreauger. The total amount of the bid is \$469,930.00.

Commissioner Rodney Otto made a motion to accept the bid from Dreager for the construction of the burn building at STA 11-3, Robinson Road. Commissioner Kelly wants to strike the verbiage “the offer expires in 90 days” from the agreement/bid. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on items pertaining to new Station 11-4, Birnham Woods., including report from architect, review of financing options and determination of GMP and related matters.

Chief Hudson informed the Board that a meeting was scheduled for February 7, 2014 with Gerri Gusler, Deputy Chief Cooke and MCHD to discuss drawings and specifics.

To receive report from the District’s Fire Chief.

Chief Hudson presented his report to the Board. He also informed the Board that it is now legal for first responders to participate in the program “Wills for Heroes” and that many personnel are participating in the program.

Chief Hudson also requested that a strategic planning meeting be scheduled for a Saturday in February or March. The Board scheduled the Strategic Planning Meeting for Saturday, February 22, 2014.

Adjourn Open Meeting:

The Board adjourned into Executive Session at 8:08 p.m.

Convene in closed session per Sec. 551.074 to discuss personnel matters including the evaluation of Deputy Chief.

Reconvene in open session and take action on item(s) from closed session:

The Board reconvened at 9:19 p.m.

Commissioner Rodney Otto made a motion to authorize the Fire Chief Robert Hudson to carry out his personnel action. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To consider agenda items for future meetings.

None

Adjournment:

Commissioner John Rodriguez made a motion to adjourn.

The meeting adjourned at 9:23 pm

Respectfully Presented By: Faith Smith _____

Approved By:

President James Kelly _____

Secretary John Rodriguez _____