



MONTGOMERY COUNTY  
EMERGENCY SERVICES DISTRICT #8  
BOARD MEETING  
August 4, 2014

Members Present:

James Kelly, President  
George Biernesser, Vice-President  
Rodney Otto, Treasurer  
Andy Walters, Asst. Treasurer  
John Rodriguez, Secretary

Members Absent:

None

Guests Present: Fire Chief Robert Hudson, Deputy Chief Clinton Cooke, Deputy Chief John Bradley, BC Steven Sparks, E/O Wesley Baker, E/OF Jared Hubbell, Kaye Townley of Municipal Accounts, Howard Katz, Matt Beasley

Call to Order:

The Board meeting was called to order by President James Kelly at 6:30 p.m. at 335 Volunteer Lane.

Presentation of Service Awards and Recognition:

There were no service awards or recognitions.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes as amended for the July 7, 2014 meeting. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on cornerstone laying ceremony by the Masonic Lodge:

Matt Beasley, Master of the Oak Wood Lodge presented to the Board the lodge's desire to donate a cornerstone to the building of Station 11-3, Robinson Road. The Grand Lodge of Texas would conduct the ceremony and it would likely occur close to the end of the construction of the building.

Commissioner George Biernesser made a motion to accept the offer from the Oak Wood Lodge to donate a cornerstone and conduct the laying ceremony at the Station 11-3, Robinson Road. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

No resolutions were presented.

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To review and take action on the District Investment Policy:

The Board discussed the apparatus replacement line item on the budget. Commissioner Rodney Otto made the recommendation to the Board that the District take the \$300K that is allocated each year to that budget item, add it to the already saved \$1.2 million and invest the money for a year instead of 6 months.

Commissioner George Biernesser made a motion to amend the Investment Policy that was adopted in January of 2014 to include the recommendation made by Commissioner Otto. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on contracting with a payroll processing company:

Deputy Chief Clinton Cooke addressed the Board. The Department has looked at a few payroll and time keeping companies but has not as of yet narrowed the list down to one.

Commissioner Andy Walters made a motion to give Administration the authority to gather proposals from various companies and to bring those back to the Board for their approval at a later date. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on District Budget for the 2014-2015 fiscal year:

Deputy Chief Clinton Cooke addressed the Board. The Department has added a longevity benefit of \$5 for every year of employment. The capitol items include replacement of Unit 100, the current Utility vehicle; installing a camera and access system at the Volunteer station; and for fire fighter safety purchasing thermal imaging cameras.

Commissioner Andy Walters made a motion to approve the budget. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on Administrative staff compensation:

Deputy Chief Clinton Cooke addressed the Board. The Department suggests that the Administrative staff receive a 3.5% increase in pay. The Chief Officers are required to meet the minimal requirements to receive their increase October 1, 2014.

Commissioner Andy Walters made a motion to approve the Administrative staff compensation plan. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on proposed tax rate for the 2014-2015 fiscal year:

Commissioner Rodney Otto made a motion to adopt the proposed tax rate of \$0.0946%. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and set dates for the Public Hearing and Special Meeting for setting the tax rate:

The dates were set as follows:

Public Hearing – August 18, 2014 at 5:00 pm

Public Hearing – August 21, 2014 at 5:00 pm

Special Meeting – August 28, 2014 at 5:00 pm

To discuss and take action on items pertaining to new Station 11-3, Robinson Rd., including report from architect, review of financing options and determination of GMP and related matters.

None

To review and take action on approving the vendor for the renovation of Station 11-4 Birnham Woods Dr.

Commissioner Rodney Otto made a motion to approve and process Pay App 004 in the amount of \$96,011.89. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on annexation in to Montgomery County Drainage District 6:

Howard Katz addressed the Board informing them that the District had received a notice form MCDD6 that we needed to be annexed into their District.

Commissioner George Biernesser made a motion to be annexed into MCDD6. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (1) AGAINST with Commissioner Andy Walters voting against the motion.

Discuss status of platting of Station 5:

Commissioner James Kelly met with County Commissioner James Noack and Chris Wren with LGI. Commissioner Noack is going to review all of the documents and then touch base with Commissioner James Kelly.

To receive report from the District's Fire Chief.

Chief Hudson presented his report to the Board.

To consider agenda items for future meetings.

None

Adjournment:

Commissioner John Rodriguez made a motion to adjourn.

The meeting adjourned at 8:16 pm

Respectfully Presented By: Faith Smith

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Approved By:

President James Kelly

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Secretary John Rodriguez

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