



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
April 7, 2014

Members Present:

James Kelly, President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer
John Rodriguez, Secretary

Members Absent:

George Biernesser, Vice-President

Guests Present:

Fire Chief Robert Hudson, Assistant Chief Mike Johnson,
Deputy Chief Clint Cooke, Richard Fletcher with Sales Tax
Assurance, Howard Katz, Kaye Townley with MAC, BC
Sparks, BC Butler

Call to Order:

The Board meeting was called to order by President James Kelly at 6:29 p.m. at 335 Volunteer Lane.

Presentation of Service Awards and Recognition:

Commissioner James Kelly and Fire Chief Robert Hudson presented a 5 year award of recognition to John Buford, Mike Butler, Trey Baxter, T.J. Hosler, David Tusi and Thomas Varady.

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes for the March 3, 2014 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

Commissioner Rodney Otto made a motion to accept the minutes for the March 18, 2014 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive the 2012-2013 audit report from the District's auditor:

The report was not submitted by the auditor at this meeting.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

None were presented

To review and take action on District bills

Commissioner Andy Walters made a motion to pay District bills presented. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive an update on the District's sales tax from Sales Tax Assurance:

Richard Fletcher with Sales Tax Assurance addressed the Board regarding the services provided. He stated that they evaluated 290 businesses between December 2013 and March 2014. He will return next month with more information regarding their services.

To discuss and take action on contract with Sales Tax Assurance:

No action was taken. This item is postponed until next month.

To discuss and take action on participation in Texas Fire Chief's Association Best Practices Program:

Fire Chief Robert Hudson addressed the Board regarding this program which is a 3rd party verification of provided services to citizens to include 12 areas of concentration. It is a 4 year process to become accredited and once achieved it will include state level accreditation.

Commissioner Rodney Otto approved moving forward with participation in the Texas Fire Chief's Association Best Practices Program. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive a report from the District's attorney pertaining to the platting of property for Station 11-5 on Rayford Rd.

Howard Katz addressed the Board. Mr. Katz recommends the District engage Weisser to re-plate the property. The District will need LGI to convey property to District. Mr. Katz will contact Chris Wren with LGI and will bring a report and/or engagement form LGI to the May 2014 meeting. The platting process could take between 3 and 4 months.

To discuss and take action on items pertaining to new Station 11-3, Robinson Rd., including report from architect, review of financing options and determination of GMP and related matters.

PGAL representatives were not present. Fire Chief Robert Hudson updated the Board on progress. The Board for the City of Oak Ridge North is expected to vote on annexing the District's property for Station 11-3 into the City on April 14, 2014. They are also expected to address reducing the permit fees for the property at the same meeting.

To review and take action on approving the vendor for the renovation of Station 11-4 Birnham Woods Dr.:

Fire Chief Robert Hudson addressed the Board. Duerotech has begun the dirt work and the first construction meeting is scheduled for April 11, 2014 at 10:00 a.m.

To discuss and take action on the Housing Agreement for Station 11-4, Birnham Woods rd., with Montgomery County Hospital District:

Commissioner Rodney Otto made a motion to accept the revised contract. Commissioner Andy Walters seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To discuss and take action on amendment to the Lease Agreement with Verizon Wireless at Station 11-4, Birnham Woods Rd.:

The description of the antennas has been modified and Verizon Wireless is requesting the Board accept the addendum.

Commissioner Rodney Otto made a motion to accept the amended agreement Commissioner John Rodriguez seconded the motion. The motion passed with a vote of four (4) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

Chief Hudson presented his report to the Board.

To consider agenda items for future meetings.

Audit
Harmony Land Purchase
Weisser engagement
Shenandoah Fire Inspections

Adjournment:

Commissioner Rodney Otto made a motion to adjourn.

The meeting adjourned at 8:20 pm

Respectfully Presented By: Faith Smith _____

Approved By:

President James Kelly _____

Secretary John Rodriguez _____