



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
January 5, 2015

Members Present:

James Kelly, President
George Biernesser, Vice-President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer
John Rodriguez, Secretary

Members Absent:

None

Guests Present: Fire Chief Robert Hudson, Asst. Chief Mike Johnson, Deputy Chief Clinton Cooke, Deputy Chief John Bradley, Montgomery County Fire Marshal Jimmy Williams, Kaye Townley, and Howard Katz

Call to Order:

The Board meeting was called to order by President James Kelly at 6:34 p.m. at 335 Volunteer Lane.

Swearing in of Commissioners Biernesser and Rodriguez

Commissioners George Biernesser and John Rodriguez were sworn in by attorney Howard Katz.

Election of Officers

Commissioner Rodney Otto made a motion to declare officers of acclimation. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Presentation of Service Awards and Recognition:

None

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments.

To consider and approve minutes from prior meeting(s):

Commissioner Rodney Otto made a motion to accept the minutes as presented for the December 1, 2014 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To consider and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

None

To review and take action on District bills

Commissioner Rodney Otto made a motion to pay District bills presented. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Recognize filing of annual report with the Texas Department of Agriculture per Section 775.083 Health & Safety Code – Annual Report

ESD8 confirmed that the report was filed.

Consider and approve engagement of Coveler & Katz as legal counsel for the District.

Commissioner George Biernesser made a motion approving the engagement letter with Coveler & Katz. Commissioner Andy Walters seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Consider and approve engagement of Municipal Accounts as bookkeeper for the District.

This item was postponed until the February 2015 ESD8 Board meeting.

Discuss and take action on opening an account with Witmer Public Safety Group.

Commissioner George Biernesser made a motion to authorize opening a credit account with Witmer Public Safety Group. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

Discuss and take action on sale of booster trucks.

Fire Chief Robert Hudson addressed the Board. Fire Administration found that due to title/loan issue that at this time it is not recommended for the Board to move forward with the selling of the booster trucks.

No action was taken.

Discuss and take action on Interlocal Agreement with Montgomery County Fire Marshal.

Fire Chief Robert Hudson addressed the Board regarding the SMCDFD Inspections division that began in 2012. The Fire Department and the Fire Marshal's office have operated under a "gentlemen's agreement" thus far. The operations of the SMCDFD Inspections division would remain the same but both parties see it as appropriate to develop and adopt an Interlocal Agreement. There is a small revenue stream built into the Interlocal Agreement that will need to be approved by the County Commissioner. Howard Katz will work in cooperation

with the County Fire Marshal's office's attorney to develop and finalize the agreement to be brought back before the Board for approval.

To discuss and take action on items pertaining to new Station 11-3, Robinson Road, including report from architect, pay applications, change order or any other related matters.

Commissioner Rodney Otto made a motion to accept Pay App 007 in the amount of \$634,516.12. Commissioner George Biernesser seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To discuss and take action on items pertaining to renovations to Station 11-4, Birnham Woods Rd., including report from architect, pay applications, change orders or any other related matters.

Commissioner Rodney Otto made a motion to accept the Pay App 009 of \$134,613.55. Commissioner John Rodriguez seconded the motion. The motion passed with a vote of five (5) FOR and zero (0) AGAINST.

To receive report from the District's Fire Chief.

Fire Chief Robert Hudson presented his Department detail report to the Board.

Adjourn Open Session

Adjourn for Executive session at 7:41pm

Executive Session Pursuant to Section 551.072 Government Code, to discuss real estate matters with the District's Attorney.

Executive Session began at 7:41pm

Reconvene in Open Session

Reconvened in open session at 8:03pm

Take Action on matter(s) from Executive Session

None

To consider agenda items for future meetings.

None at this time

Adjournment

Commissioner Andy Walters made a motion to adjourn. Commissioner George Biernesser seconded the motion.

The meeting adjourned at 8:03 pm

Respectfully Presented By: Faith Smith _____

Approved By:

President James Kelly _____

Secretary John Rodriguez _____