



MONTGOMERY COUNTY
EMERGENCY SERVICES DISTRICT #8
BOARD MEETING
December 7, 2015

Members Present:

James Kelly, President
Rodney Otto, Treasurer
Andy Walters, Asst. Treasurer

Members Absent:

John Rodriguez, Secretary
George Biernesser, Vice President

Guests Present: Deputy Chief Clinton Cooke, Chief Adam Moore, Kaye Townley, John Peeler, and Fire Fighter Felix Smith

Call to Order:

The Board meeting was called to order by President James Kelly at 6:30 p.m. at 27900 Robinson Rd.

Presentation of Certificates for Promotions, Recognitions and Appointments

None

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by Commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda

No citizen comments were made.

Consider and approve the Minutes from prior meeting(s)

Commissioner Rodney Otto made a motion to accept the minutes as amended for the November 16, 2015 meeting. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Receive Treasurer's report

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

Review and take action on any Resolution(s) to designate and authorized Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email

No action taken

Consider and approve payment of accounts

Commissioner Rodney Otto made a motion to approve payment of accounts. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on setting up an account with John Moore Home Services for maintenance and repair of facilities.

Commissioner Andy Walters made a motion to setup an account with John Moore Home Services for maintenance and repair of facilities. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on purchase of 2 staff vehicles as budgeted in 2015/2016 capital budget.

Commissioner Andy Walters made a motion to purchase two staff vehicles as budgeted in the 2015/2016 capital budget not to exceed \$140,000. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on attending the 2016 SAFE-D conference, February 18th, 19th and 20th.

Commissioner Rodney Otto made a motion to register John Rodriguez, Rodney Otto, Leah Gray, and George Biernesser for the SAFE-D conference, February 18th, 19th, and 20th. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on the waterline serving Station 11-3 and the easement where it crosses the MCDD6 drainage ditch.

No action taken.

Discuss and take action on items pertaining to new Station 11-6, Discovery Creek Blvd., including report from architect, pay applications, change orders, selection of construction manager at risk based upon interviews conducted on November 20, 2015, or any other related matters

Commissioner Rodney Otto made a motion to contract Christianson Building Group LLC to be the District's construction manager at risk for building station 11-6 on Discovery Creek Blvd. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on Executive staff advancement and pay proposal

Commissioner Andy Walters made a motion to accept the Executive staff advancement and pay proposal. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on Departmental policy regarding Medicare disability coverage.

Commissioner Rodney Otto made a motion to accept the Department's Medicare disability coverage policy as amended. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and Zero (0) AGAINST.

Receive report from the District's Fire Chief.

Chief Clinton Cooke summarized the Fire Chief's report to the Board.

Adjourn Open Session

No adjournment

To meet in Closed Session pursuant to Government Code Section 551.072 to deliberate regarding real estate and 551.071 to consult with District legal counsel.

No Closed session

Consider agenda items for future meetings

Financing for Station - 6

Adjournment

Commissioner Andy Walters made a motion to adjourn. Commissioner Rodney Otto seconded the motion.

The meeting adjourned at 7:55 p.m.

Respectfully Presented By: Jennifer Matas _____

Approved By:

President James Kelly _____

Secretary John Rodriguez _____