



MONTGOMERY COUNTY  
EMERGENCY SERVICES DISTRICT #8  
BOARD MEETING  
June 1, 2015

Members Present:

James Kelly, President  
Rodney Otto, Treasurer  
Andy Walters, Asst. Treasurer

Members Absent:

George Biernesser, Vice President  
John Rodriguez, Secretary

Guests Present: Fire Chief Robert Hudson, Assistant Chief Michael Johnson, and Deputy Chief Clinton Cooke, Kaye Townley, Randi Fields, Howard Katz, Lee Arnold, and Felix Smith.

Call to Order:

The Board meeting was called to order by President James Kelly at 6:33 p.m. at 27900 Robinson Rd.

Presentation of Service Awards and Recognition:

None

Citizen comments (for matters not on the agenda) – this provides an opportunity for citizens to comment on non-agenda items in advance of the regular business of the Board. Comments shall be limited to five minutes per person. Comments by commissioners in response to such citizen comments shall be limited to:

- A. Statements of specific factual information in response to an inquiry;
- B. Statement of existing District policy;
- C. Direction to place an item on a future District Agenda.

No citizen comments were made.

To consider and approve minutes from prior meeting(s):

Commissioner Andy Walters made a motion to accept the minutes from the May 4, 2015 meeting. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

To review and take action on District 2013 – 2014 Audit

No Action was taken.

To receive Treasurer's report.

Kaye Townley of Municipal Accounts provided a detailed review of the Bookkeeper's report to the Board.

To review and act on any Resolution(s) to designate and authorize Municipal Accounts to execute wire transfers, open and close Certificates of Deposit by telephone/fax/email.

Kaye Townley of Municipal Accounts presented one Resolution from Third Coast Bank for Board signature. Commissioner James Kelly made a motion to accept the resolution as presented. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Consider and approve payment of accounts

Commissioner Rodney Otto made a motion to approve payment of accounts. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on contracting with a credit card transaction vendor for obtaining payments to the District

Deputy Chief Clinton Cooke presented the different options on accepting credit cards. Commissioner Rodney Otto made a motion to accept credit card transactions through Quick Books with an intuit fee per transaction. Commissioner Andy Walters seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on rental process and fees of the training facility at Station 11-3.

Deputy Chief Clinton Cooke presented a rental cost summary of the Training Facility and communicated the District's interest in offering the training field for a fee. The District will work with Attorney Howard Katz regarding liability risks and developing a hold harmless agreement to protect the District. Commissioner Andy Walters made a motion to accept the proposal as presented. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) AGAINST.

Discuss and take action on approving the purchase and closing on property for Station 11-6 in Harmony at Spring Trails.

Item postponed until after the Executive Session.

Discuss and take action on items pertaining to new Station 11-3, Robinson Road, including report from architect, pay applications, change orders or any other related matters

No action taken.

To receive report from the District's Fire Chief

Chief Hudson presented his report to the Board.

Adjourn Open Session

Adjourn for Executive session at 7:20pm

Executive Session Pursuant to Section 551.072 Government Code, to discuss real estate matters with the District's Attorney.

Executive Session began at 7:20 pm

Reconvene in Open Session

Reconvened in open session at 7:57 pm

Take action on matter(s) from Executive Session.

The Board revisited agenda item 14. Commissioner Andy Walters made a motion to approve closing on the property in Spring Trails pending the resolution of title issues. Commissioner Rodney Otto seconded the motion. The motion passed with a vote of three (3) FOR and zero (0) against.

District Attorney Howard Katz updated the Board on recent Legislative actions that could have a potential impact on the ESD.

Consider agenda items for future meetings

None

Adjournment

Commissioner Rodney Otto made a motion to adjourn. Commissioner Andy Walters seconded the motion.

The meeting adjourned at 8:12 pm

Respectfully Presented By: Jennifer Matas

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Approved By:

President James Kelly

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Secretary John Rodriguez

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