

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session on December 21,2022 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer
 David Cooper, Assistant Treasurer
 Tom Rozier, Secretary

Members Absent: N/A

The meeting of Montgomery County ESD 1 was called to order on December 21, 2022, at 6:05 PM by President J. Steven Weisinger. All members were present, therefore constituting a quorum. Also present was Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistant Andrea Meek, Deputy Chief of Training Kirk Bailey, Deputy Chief of Logistics Eric Rodriguez, Battalion Chief Bill Derks, District Legal Counsel John Peeler and Levi Love with L Squared Engineering.

Addressing item 2 of the agenda, No public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Rozier and seconded by Commissioner Cooper, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on November 16, 2022.

Addressing item 5 of the agenda, the Board took action on the following:

Upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to accept the financial report as presented by Office Administrator Crystal LaCaze and approve payment of the District monthly bills.

Addressing item 6a of the agenda, Levi Love with L Squared presented and discussed Logistics Facility Change Order No. 2-4.

Upon a motion made by Commissioner Cooper and seconded by Commissioner Carr the board voted unanimously to approve change order #2 and increase construction contract price in the amount of \$21,918.00 which included CP6, CP7, CP8 and CP10.

Upon a motion made by Commissioner Cooper and seconded by Commissioner Carr the board voted unanimously to approve change order #3 which included CP9 and pull from construction contingency fund in the amount of \$1,822.00.

Upon a motion made by Commissioner Carr and seconded by Commissioner Cooper the board voted unanimously to have CP11.4 and CP12.1 of change order #4 added to the construction contract price in the amount of \$2,808.35 and CP11.1, CP12.2 and CP12.3 of change order #4 to be pulled from construction contract contingency fund in the amount of \$15,802.21.

Office Administrator Crystal LaCaze presented the board with two draws for the Logistics Facility. LaW Construction Draw No. 6 and Invoice Draw No. 8 for construction invoices were both presented. Upon a motion made by Commissioner Cooper and second by Commissioner Rozier, the board voted unanimously to approve and fund both draw request payments as presented.

Fire Chief Jason Oliphant informed the board the building committee and BRW met, reviewed and ranked Construction Manager at Risk proposals for the future construction of the Training Facility that will be located on the Snoe Road property. Upon a motion made by Commissioner Cooper and seconded by Commissioner Carr, the board voted unanimously to accept and approve the CMAR rankings as presented by the building committee and authorize building committee and BRW to negotiate the contract with the number one ranked CMAR LaW Construction for final approval by legal counsel and the board.

Chief Oliphant informed the board that BRW requested a new survey and a geotechnical report for the Training Facility that will be located on the Snoe Road property. Upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the board voted unanimously to authorize Chief Oliphant to order survey from Moon and Geotechnical Report from Terracon.

Addressing item 6b of the agenda, regarding the 3.8 – acre tract on the corner of Worsham and Kennedy. Commissioner Weisinger informed the board that the property will be closed by next week.

Addressing item 6c – 6d of the agenda, no action was taken.

Addressing item 6e of the agenda, Crystal informed the board that we would be starting a Rene Bates auction to get rid of some old fire department items.

Addressing item 6f of the agenda, Chief Oliphant informed the board that due to long wait times, we need to get in line and order chassis for boosters that will be budgeted in the 2023-2024 budget year. Upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the board voted unanimously to authorize Chief Oliphant to order chassis for booster trucks that will be budgeted in the 2023-2024 budget year.

Addressing item 6g – 6i of the agenda, no action was taken.

Addressing item 7a of the agenda, no action was taken.

Addressing items 8-11 of the agenda, no action was taken.

Addressing items 12 of the agenda, Chief Oliphant updated the board on the events and status of the Fire/EMT academy thus far.

Addressing item 13 of the agenda, no action was taken.

Addressing item 14 of the agenda, no action was taken.

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 7:31 PM.

Crystal LaCaze
District Office Manager and Administrative Secretary
Montgomery County ESD 1