

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session on November 16, 2022 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer
 David Cooper, Assistant Treasurer
 Tom Rozier, Secretary

Members Absent: N/A

The meeting of Montgomery County ESD 1 was called to order on November 16, 2022, at 6:08 PM by President J. Steven Weisinger. All members were present, therefore constituting a quorum. Also present was Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistants Kayla Gibson & Andrea Meek, Deputy Chief of Training Kirk Bailey, Deputy Chief of Logistics Eric Rodriguez Battalion Chief Michael Olson, and District Legal Counsel John Peeler.

Addressing item 2 of the agenda, No public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on October 19, 2022.

Addressing item 5 of the agenda, the Board took action on the following:

Upon a motion made by Commissioner Carr and seconded by Commissioner Cooper, the Board voted unanimously to accept the financial report as presented by Office Administrator Crystal LaCaze and approve payment of the District monthly bills.

Addressing item 6a of the agenda, Office Administrator Crystal LaCaze presented the board with two draws for the Logistics Facility. LaW Construction Draw No. 5 and Draw No. 7 for construction invoices were both presented. Upon a motion made by Commissioner Frank and second by Commissioner Cooper, the board voted unanimously to approve and fund both draw request payments as presented.

Fire Chief Jason Oliphant informed the board the building committee is meeting with BRW on prequalification's for the Construction Manager at Risk for the Training Facility.

Chief Oliphant informed the board that there are (5) change orders (#6-10), for the logistics facility, in the amount of \$23,740.00. Chief Oliphant is requesting a motion to approve the change orders as presented. Upon a motion made by Commissioner Frank and seconded by Commissioner Cooper the board voted unanimously to authorize Chief Oliphant, along with the Building Committee to approve the change orders as presented, not to exceed the \$23,740.00, utilizing the contingency fund.

Addressing item 6b of the agenda, regarding the 3.8 – acre tract on the corner of Worsham and Kennedy. Upon motion made by Commissioner Carr and second by Commissioner Frank, the board voted unanimously to move forward with closing on the property without using the meets and bounds survey and to authorize the appropriate board members to execute closing documents and wire transfer.

Addressing item 6c – 6i of the agenda, no action was taken.

Addressing item 7a of the agenda, no action was taken.

Addressing items 8-11 of the agenda, no action was taken.

Addressing items 12 of the agenda, Chief Oliphant updated the board on the events and status of the Fire/EMT academy thus far. He announced that our 15 students were selected and starting the hiring process.

Addressing item 13 of the agenda, Chief Oliphant presented the call volume report for the month of October.

Addressing item 14 of the agenda, no action was taken.

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 6:55 PM.

Crystal LaCaze
District Office Manager and Administrative Secretary
Montgomery County ESD 1