

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session on August 10, 2022 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer –
 David Cooper, Assistant Treasurer
 Tom Rozier, Secretary

The meeting of Montgomery County ESD 1 was called to order on August 10,2022, at 7:11 PM. by President J. Steven Weisinger. All members were present, therefore constituting a quorum. Also present was Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistant Kayla Gibson, Battalion Chief Jeff McDonald, Deputy Chief of Training Kirk Bailey & Deputy Chief of Logistics Eric Rodriguez, District Legal Counsel John Peeler and District Auditor Jon Watson-Virtual.

Addressing agenda item 2, No public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda, no action was taken.

Addressing item 5 of the agenda, the Board took action on the following:

Upon a motion made by Commissioner Rozier and seconded by Commissioner Cooper, the Board voted unanimously to accept the financial report as presented by Office Administrator Crystal LaCaze and approve payment of the District's monthly bills.

Addressing item 6a of the agenda, Office Administrator Crystal LaCaze presented the board with the Business Consulting Services -Bank Inspector Report. On the report the Inspector states at this time they are not recommending funding for the light fixtures for the new build due to the fixtures were not onsite. LaW Construction is keeping them off site for safe keeping, with a certificate of insurance along with pictures. First Financial Bank has informed Crystal LaCaze that this is only a recommendation and proceeds can still be funded if that is what the Board decides.

Crystal LaCaze notified the Board that LaW Construction submitted their first draw request, and she was also presenting payment from Building Consulting Services for Field Report No. 1. Upon a motion made by Commissioner Frank and seconded by Commissioner Cooper, the Board voted unanimously to accept and approve draws as presented.

Chief Houser informed the Board that the IT committee interviewed three IT companies that submitted proposals for IT services. After careful consideration and grading of the proposals, it is the recommendation of the IT committee to stay with our current IT company Prime ITS. Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the board voted unanimously to accept the IT Committee recommendation and stay with our Current IT company Prime ITS.

Addressing item 6b of the agenda, Chief Oliphant informed the building committee of an upcoming meeting with BRW.

Commissioner Weisinger informed the board that Jeff Moon and Associates finished the survey on the 3.8 acre tract on the corner of Worsham and Kennedy. The survey did confirm the second component on the contract which is to identify some of the other issues.

Addressing item 6c-6f of the agenda, no action taken.

Addressing item 6g of the agenda, Crystal LaCaze informed the Board that, due to receiving construction loan funds, auditor Jon Watson advised that the District approve a budget amendment for the 2021-2022 budget year. Jon Watson appeared via teleconference to answer any questions the Board may have in regard to the amendment. Jon Watson informed the board that due to the modified accrual basis accounting used for government entity accounting it was prudent to record the loan proceeds as income and any expenses out of the loan proceeds that the District may incur this budget year.

Crystal LaCaze presented the amended budget which included income and expense change projections through the end of the budget year September 30th, 2022. Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the board voted unanimously to approve and adopt the amended budget as presented.

Addressing item 6h-6i of the agenda, no action was taken.

Addressing item 7a of the agenda, no action was taken.

Addressing items 8-12 of the agenda, no action was taken.

Addressing item 13 of the agenda, Chief Oliphant presented the call volume report for the month of July. He also informed the board that we have two firefighters on deployment to assist with fires outside the District.

Crystal LaCaze reminded the Board of the next meeting:
August 26th at 9am – Public Hearing and Meeting to Adopt Tax Rate

Addressing item 14 of the agenda, no action was taken.

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Cooper, the Board voted unanimously to adjourn at 8:08 PM.

Crystal LaCaze
District Office Manager and Administrative Secretary
Montgomery County ESD 1