

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session on March 16, 2022, with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President -Virtual
 David Cooper, Assistant Treasurer
 Tom Rozier, Secretary

Members Absent: Sharene Carr, Treasurer

The meeting of Montgomery County ESD 1 was called to order on March 16, 2022 at 6:07 P.M. by President J. Steven Weisinger. All board members were present, with the exception of – Sharene Carr, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek & Kayla Gibson, Deputy Chief – Logistic Eric Rodriguez, and Battalion Chief Michael Olson.

No Public Comments were offered.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following: Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on February 16, 2022.

Addressing item 5 of the agenda, the Board took action on the following: Upon a motion made by Commissioner Rozier and seconded by Commissioner Cooper, the Board voted unanimously to accept the bookkeepers report as presented by Office Administrator Crystal LaCaze and approve payment of the district monthly bills.

Addressing item 6a of the agenda, no action was taken.

Addressing item 6b of the agenda, Chief Oliphant informed the board about the Logistics Building pre-bid meeting that took place last week and contractor quotes are due by March 23, 2022.

Chief Oliphant also request the board authorize the Building Committee to move forward with sending out an RFQ for Design and Construction Services for Fire Stations 91, 96, 99 and the Emergency Training Building. Upon a motion made by Commissioner Rozier and seconded by Commissioner Frank, the Board voted unanimously to authorize the building committee to move forward with the RFQ.

Addressing item 6c of the agenda, no action was taken.

Addressing item 6d of the agenda, Chief Oliphant informed the board that we received a notice of proposed annexation from the City of Conroe and it was sent to legal counsel for review.

Addressing item 6e – 6h, no action was taken.

Addressing item 6i of the agenda, Office Administrator Crystal LaCaze presented records management disposition logs to the board and asked that Commissioner Rozier sign and approve the disposing of old records in accordance

with the records management policy.

Addressing item 7a of the agenda, no action was taken.

Addressing items 8-10 of the agenda, under Government Code sections 551.071, 551.072, 551.074 and 551.087 related to closed sessions, the Board convened into Closed Session at 6:27 PM.

Under item 11 of the agenda, The Board reconvened into Open Session at 7:47 PM.

Addressing item 12 of the agenda, no action was taken.

Addressing items 13 of the agenda, Chief Oliphant presented the call volume report and informed the board that the district was at 620 calls for the month of January. He also informed the board that we have TIFMAS crews on deployment in Edinburg TX to assist with wildfires.

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Cooper, the Board voted unanimously to adjourn at 7:48 PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1