

**MONTGOMERY COUNTY ESD 1**  
**MONTGOMERY COUNTY, TEXAS**

The Board of Commissioners of Montgomery County ESD 1, convened in session on October 20, 2021 with the following Board Members to-wit:

Members Present:           J. Steven Weisinger, President  
                                  Chuck Frank, Vice President  
                                  Sharene Carr, Treasurer

Members Absent:           David Cooper, Assistant Treasurer  
                                  Tom Rozier, Secretary

The regular meeting of Montgomery County ESD 1 was called to order on October 20, 2021, at 6:07 P.M. by President J. Steven Weisinger. Three board members were present, therefore constituting a quorum. Also, present were, Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek & Kayla Gibson, Deputy Chief – Training Kirk Bailey, District Legal Counsel John Peeler, Accountant Brian Desilets, Bookkeeper, Santos Acuna and Levi Love with L’Squared Engineering.

No Public Comments were offered.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to accept and approve the minutes of the regular board meeting held on September 15, 2021.

Addressing item 5 of the agenda, the Board took action on the following:

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank, the Board voted unanimously to accept the bookkeepers report as presented by Accountant Brian Desilets, approve payment of the district’s monthly bills and to Authorize Crystal LaCaze and Brian Desilets to take action on moving funds from TexPool to First Financial due to better interest rates.

Crystal LaCaze informed that board that with the budget year ending in September we would be starting our annual audit and would request that the board engage into an agreement with BrooksWatson & Co. for the 2020-2021 audit. Upon a motion made by Commissioner Carr and seconded by Commissioner Frank, the Board voted unanimously to accept and sign the engagement letter from Brooks Watson & Co. for the 2020–2021-year end audit.

District Legal Counsel John Peeler presented to the board with new legal counsel rates for 2022-2023.

Addressing items 6a of the agenda, Levi Love with L’Squared presented to the board his findings at station 97 regarding concrete repairs needed. He found the current concrete is not strong enough to withstand the weight of the trucks and suggest we use a thicker concrete and bring the concrete to the property line. He asked the board for permission to move forward to seek proposals for the concrete work. He informed the board that there will be

no permits required due to it being in the county. He is hoping to present the board with those bids by next board meeting.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to authorize Chief Oliphant to work with Levi Love with L'Squared in the bidding processes for the Station 97 concrete project.

Levi Love with L'Squared, presented to the board a follow up on the progress of the Logistics building. All the preparations for the beginning stages are complete except for the pump testing and the steps with TxDot. Mr. Love asked the board if they wanted to move forward to the bidding stage or if the board wants to wait. Mr. Love and Chief Oliphant recommend waiting until the 1<sup>st</sup> Quarter of 2022 and then review in hopes that prices on materials will drop and get closer to the budget we originally had. The Board agrees to wait and review in January 2022.

Addressing 6b of the agenda, Levi Love informed the board that he has been working with TX Dot regarding the donated property in Republic Grand Ranch for the future Station 99 and that TX Dot is requesting a copy of the Deed. District Legal Counsel John Peeler stated that we do not have the deed yet due to the lengthy re-platting process, however there was also a hold up due to the other legal counsel being out due to personal reasons. Mr. Love would like to get a copy of the executed agreement for now. Crystal LaCaze will provide him with a copy.

Addressing 6c-6e of the agenda, no action was taken.

Addressing 6f of the agenda, Chief Oliphant informed the board that after the boat committee visited Munson in Washington, they had some additions and deletions from the previous boat plans. Chief Oliphant presented the board with the change order and requested that the board give approval to move forward. Upon a motion made by Commissioner Frank and second by Commissioner Carr, the board voted unanimously to accept the change order as presented for the New Fireboat.

Addressing 6g-6i of the agenda, no action was taken.

Addressing 7a of the agenda, no action was taken.

Addressing items 8-12 of the agenda, no action was taken.

Addressing items 13 of the agenda Chief Oliphant informed the board that he will be touring 2 Fire Truck manufacturers next week with the Deputy Chief of Logistics. Upon his return he plans to meet with the finance committee prior to next board meeting to come up with a plan on possibly moving forward on ordering some new apparatus. He also informed the board that our fleet is in okay conditions as of today, however we have some in our fleet that is getting high on mileage and we are being told that production time on new trucks has increased from its normal 12 month time to approximately 15 to 18 month lead time.

Chief Oliphant presented the board with the call volume log for September stating that he is seeing an increase in calls due to the growth of the community and foresees this to continue to increase as the new developments continue around our district.

Addressing item 14 on the agenda, no action was taken.

There being no further business, upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 7:14 P.M.

*Crystal LaCaze*  
District Office Manager and Administrative Secretary  
Montgomery County ESD 1