

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session via video conference call on October 21, 2020 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer

Members Absent: David Cooper, Assistant Treasurer/Secretary

The regular meeting of Montgomery County ESD 1 was called to order on October 21, 2020 at 5:35 P.M. by President J. Steven Weisinger. Three ESD Board Members were present, therefore constituting a quorum. Also present were Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistant Kayla Gibson, District Legal Counsel John Peeler, Accountant Brian Desilets, and Bookkeeper Santos Acuna.

No Public Comments were offered.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to accept and approve the regular board meeting minutes held on September 22, 2020.

Addressing item 5 of the agenda, the Board took action on the following:

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank, the Board voted unanimously to accept the bookkeepers report as presented by Accountant Brian Desilets and to approve payment of the District's monthly bills.

Crystal LaCaze notified the commissioners that we are beginning the annual audit and the Auditor needs the signed confirmation letters to begin the process. Crystal asked Commissioners to allow Commissioner Weisinger to sign the audit confirmations via adobe sign and return it back to the office.

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank, the Board voted unanimously authorizing Commissioner Weisinger to sign the audit confirmation letters.

Addressing item 6 (a-i) of the agenda, No action was taken.

Addressing item 7a of the agenda, No action was taken.

Addressing items 8-12 of the agenda, under Government Code sections 551.071, 551.072, 551.074 and 551.087 related to closed sessions, the Board convened into Closed Session at 5:46 P.M.

Under item 12 of the agenda, The Board reconvened into Open Session at 7:00 P.M.

Commissioner David Cooper joined the meeting.

Addressing item 13 of the agenda, No action was taken.

Addressing item 14 of the Agenda, Chief Houser stated that the call volume is steady at the 480 mark. Chief Houser announced that we currently have all our members & apparatus back from deployment from the Creek Fire in California, and everyone is doing well, and no injuries to report. Chief Houser reported that we have a stable supply of PPE and there are no active COVID-19 cases within the department at this time. Crystal LaCaze reported that she received an email last week from the County in regard to possible COVID-19 funds. Crystal filled out the necessary form to apply for reimbursement of the expenses estimating around \$15,000.00 due to COVID-19. Chief Houser reported that they are starting to make some purchases for improvements to hold the new personnel at Station 97, however an issue that was not thought of when creating this year's budget is the Septic System. The Septic System capacity is not big enough to sustain the new personnel at station 97. Chief Houser stated that he is getting quotes and working on a solution with the county and will report his findings to the Commissioners at next month's meeting.

Addressing item 15 of the Agenda, no requests for agenda items were made for the next meeting.

Addressing item 16 of the Agenda, there being no further business, a motion made by Commissioner Carr and seconded by Commissioner Cooper, the Board voted unanimously to adjourn at 7:06 P.M.

President J. Steven Weisinger opened the meeting back up at 7:07 P.M.

Chief Jason Oliphant joined the meeting, the board discussed wanting him to evaluate potential department cost of a new development in the district.

Motion to adjourn made by Commissioner Carr and seconded by Commissioner Cooper; the Board Voted unanimously to adjourn at 7:11 P.M

Crystal LaCaze
District Office Manager and Administrative Secretary
Montgomery County ESD 1