

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on June 21, 2023 with the following Board Members to-wit:

Members Present:

J. Steven Weisinger, President
Tom Rozier, Secretary
Sharene Carr, Treasurer
David Cooper, Assistant Treasurer

Members Attending Remotely:

Chuck Frank, Vice President

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on June 21, 2023 at 6:00 PM by President J. Steven Weisinger. Four Board members were present at the meeting location, therefore constituting a quorum, and one additional Board member attended the meeting remotely, as allowed by law. Also present was Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistant Andrea Meek, Administrative Assistant Staci Pennington, Battalion Chief Jeffery McDonald, Battalion Chief Brett Pyles, and District Legal Counsel John Peeler. Deputy Chief of Logistics Eric Rodriguez attended remotely.

Addressing item 2 of the agenda, No public comments were made.

Addressing item 3 of the agenda, No action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Cooper and seconded by Commissioner Carr, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on May 16, 2023.

Addressing item 5 of the agenda,

Office Administrator, Crystal LaCaze presented the board with the District monthly financial report. Upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to accept the financial report as presented and approve payment of the District monthly bills. Reimbursement of \$123,329.81 to the General Operating Account for expenditures for the Logistics building over the course of construction using proceeds from the loan was also approved.

Addressing item 6a of the agenda,

Upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to pay the construction draw of \$28,981.87 to Reeder.

Addressing item 6b of the agenda, Mr. Peeler presented information to the Board regarding the conveyance by the City of Willis to the District of the abandoned streets and alleys related to the District's recent purchase of property on Kennedy Street. Mr. Peeler noted that he has consulted with another attorney who is Board Certified in Commercial Real Estate and determined that the District and City should conduct a formal closing which will result in a Deed Without Warranty using the same title company that conducted the closing for the District's prior purchase. Mr. Peeler explained that this should make the re-platting process easier. Mr. Peeler asked the Board to authorize all costs and fees related to the closing, including a formal survey which will include the alleys and street addressed in the City's

Ordinance. Motion by Commissioner Carr and second by Commissioner Cooper to authorize a closing on the alleys and streets to be conveyed to the District per the City of Willis Ordinance, with ESD 1 to cover all costs associated with the closing, including a survey. Motion was approved by a unanimous vote.

Addressing item 6c of the agenda,

Upon a motion made by Commissioner Cooper and seconded by Commissioner Carr, the Board voted unanimously to approve and accept the Freedom Insurance Billboard lease presented by Office Administrator Crystal LaCaze.

Addressing item 6d – 6g of the agenda, no action was taken.

Addressing item 6h of the agenda,

Upon a motion made by Commissioner Carr and seconded by Commissioner Rozier, the Board voted unanimously to acknowledge assignment of the recent loan from Government Capital Corporation to First Financial Bank, and to authorize execution of the letter by the Board President stating the District's acknowledgement.

Addressing item 6i of the agenda, no action was taken.

Addressing item 7a of the agenda,

Mr. Peeler and Office Administrator Crystal LaCaze reviewed the Truth in Taxation material received from County Tax Office. They presented a proposed calendar to the Board for approval to submit to the Tax Office. The Board approved the proposed calendar. Ms. LaCaze will email the material to the Tax Office and the Board in order to have Commissioners hold the dates.

Addressing item 7b of the agenda, no action was taken.

Addressing item 8 – 12 of the agenda, no action was taken.

Addressing item 13a of the agenda, Chief Oliphant presented the call volume report for the month of May. He also updated the Board regarding the storms that brought tornados to our area.

Addressing item 13b of the agenda, no action was taken.

Addressing item 14 of the agenda, no specific items were discussed for addition to the next meeting agenda.

Addressing item 15 of the agenda,

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 6:39 PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1