

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on February 15, 2023 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 David Cooper, Assistant Treasurer
 Tom Rozier, Secretary

Members Absent: Sharene Carr, Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on February 15, 2023 at 6:02 PM by President J. Steven Weisinger. All members were present, with the exception of Commissioner Sharene Carr, therefore constituting a quorum. Also present was Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistants Andrea Meek & Kayla Gibson, Deputy Chief of Training Kirk Bailey, Deputy Chief of Logistics Eric Rodriguez, Battalion Chief Jeff McDonald, District Legal Counsel John Peeler, and Levi Love with LSquared Engineering.

Addressing item 2 of the agenda, No public comments were made.

Addressing item 3 of the agenda, no action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on January 19, 2023.

Addressing item 5 of the agenda, the Board took action on the following:

Upon a motion made by Commissioner Rozier and seconded by Commissioner Frank, the Board voted unanimously to accept the financial report as presented by Office Administrator Crystal LaCaze and approve payment of the District monthly bills.

District Legal Counsel John Peeler informed the Board of the need to approve a correction to the annual review of Investment Policy Resolution that was presented last month, due to the prior version incorrectly naming the wrong Investment Officer. Upon a Motion made by Commissioner Frank and seconded by Commissioner Cooper, the Board voted unanimously to accept the corrected 2023 Investment Policy Resolution as presented by District Legal Counsel John Peeler.

Addressing item 6a of the agenda, Levi Love with LSquared Engineering informed the Board that the contractor's goal is to have the Logistics Building ready by the end of February 2023. Levi Love presented the Board with Change Orders 6 – 8. Upon a motion made by Commissioner Frank and seconded by Commissioner Cooper, the Board voted unanimously to accept change orders 6-8 as presented by Levi Love.

Mr. Love presented the board with Change Orders 9-10. Upon a motion made by Commissioner Frank and seconded by Commissioner Rozier, the Board voted unanimously to accept Change Orders 9-10 as presented by

Levi Love.

Office Administrator Crystal LaCaze presented the Board with payment requests for the Logistics Facility. LaW Construction Draw No. 8 and Construction Invoice Draw No. 10 were presented. Upon a motion made by Commissioner Frank and second by Commissioner Rozier, the Board voted unanimously to approve and fund both draw request payments as presented.

Addressing item 6b of the agenda, regarding the 3.8 – acre tract on the corner of Worsham and Kennedy, District Legal Counsel John Peeler informed the Board of a Memo sent to him by Willis City Attorney Larry Forester regarding the procedure request that the City to abandon alleys and roadways in order to move forward with the replatting process. Upon a motion made by Commissioner Frank and second by Commissioner Cooper, the Board voted unanimously to authorize District Legal counsel John Peeler to prepare a formal request to the City of Willis to abandon the alleys and roadways & convey the City’s interest in the strips of land to the District.

Addressing item 6c – 6e of the agenda, no action was taken.

Addressing item 6f of the agenda, Chief Oliphant presented information regarding a proposed purchase of 2 new Rosenbauer pumpers from DACO. He noted the expected time to receive the pumpers is 545 days after ordering them. Upon a motion made by Commissioner Frank and seconded by Commissioner Cooper, the Board voted unanimously to authorize Chief Oliphant to submit a PO to DACO for the 2 pumpers in the amount of \$1,705,148.00.

Addressing 6g of the agenda, Chief Oliphant informed the Board that staff will present a budget amendment next month and that he would be meeting with the Finance Committee prior to the meeting. Chief Oliphant informed the Board that he would be amending both income and expenses; and asked the Board if they had a preference on paying cash or financing the new fire boat which is set for delivery later this year. The Board instructed staff to reflect the District will pay cash for the boat in the budget amendment.

Addressing 6h of the agenda, District Legal Counsel John Peeler and Fire Chief Jason Oliphant informed the Board they advise issuing a RFP for a loan on the 3 New Tankers that are expected to be delivered in November, noting the chassis will need to be paid for around June in order to secure a pricing discount. Upon a motion made by Commissioner Cooper and seconded by Commissioner Rozier, the board voted unanimously to authorize District Legal Counsel John Peeler and Fire Chief Jason Oliphant to work on the Loan RFP for (3) New Tankers, seeking options for a 7- or 10-year payment term with payments beginning one year after closing.

Addressing item 6i – 6j of the agenda, no action was taken.

Addressing item 7a of the agenda, District Legal Counsel John Peeler presented the 2023 Request for Verification of Exemption Information sent by the Montgomery County Central Appraisal District to the district. Upon a motion made by Commissioner Frank and seconded by Commissioner Cooper the board voted unanimously to adopt the 2023 tax exemptions to reflect the same exemptions as the 2022 tax year – Homestead –0-, Over 65 \$25,000, and Disability \$25,000.

Addressing item 6i – 6j of the agenda, no action was taken.

Addressing item 8-12 of the agenda, no action was taken.

Addressing item 13a of the agenda, Chief Oliphant presented the call volume report for the month of January.

Addressing item 13b of the agenda, Chief Oliphant is requesting Board approval to engage consultant Lexipol to help with Safer Grant application for a fee of \$2000.00. Upon a motion made by Commissioner Frank and second by Commissioner Cooper, the Board votes unanimously to authorize Chief Oliphant to hire Lexipol not to exceed \$2000.00.

Addressing item 14 of the agenda, no action was taken.

There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Frank, the Board voted unanimously to adjourn at 7:18 PM.

Crystal LaCaze

District Office Manager and Administrative Secretary
Montgomery County ESD 1