

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in open session on July 17, 2023 with the following Board Members to-wit:

Members Present:	J. Steven Weisinger, President
	Chuck Frank, Vice President
	Tom Rozier, Secretary
	Sharene Carr, Treasurer
	David Cooper, Assistant Treasurer

Addressing item 1 of the agenda, the meeting of Montgomery County ESD 1 was called to order on July 17, 2023 at 6:00 PM by President J. Steven Weisinger. All Board members were present at the meeting location, therefore constituting a quorum. Also present were, Fire Chief Jason Oliphant, Assistant Fire Chief Shane Houser, Office Administrator Crystal LaCaze, Administrative Assistant Andrea Meek, Administrative Assistant Staci Pennington, Battalion Chief Brett Pyles, Captain Chase Shafer and District Legal Counsel John Peeler.

Addressing item 2 of the agenda, No public comments were made.

Addressing item 3 of the agenda, No action was taken.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the Board took action on the following:

Upon a motion made by Commissioner Cooper and seconded by Commissioner Frank, the Board voted unanimously to accept and approve the minutes as presented of the regular board meeting held on June 21, 2023.

Addressing item 5 of the agenda,
Office Administrator, Crystal LaCaze presented the Board with the District monthly financial report. Upon a motion made by Commissioner Carr and seconded by Commissioner Rozier, the Board voted unanimously to accept the financial report as presented and approve payment of the District monthly bills.

Addressing item 6a of the agenda,
Fire Chief, Jason Oliphant notified the Board that the Building Committee met with BRW on July 5, 2023 to discuss the budget for the Training Facility. Bids are expected to go out in November 2023.

Addressing item 6b of the agenda, Mr. Peeler presented information to the Board regarding completing the transfer of the property from the City of Willis to ESD 1. He noted that he has engaged another attorney to assist and that the other attorney, Greg Thrower, is Board Certified in Commercial Real Estate Law. Mr. Peeler and Mr. Thrower will work to complete the Deed Without Warranty, review the title commitment and coordinate with the City to complete the transfer as soon as possible. Mr. Peeler stated that the City has approved its resolution to convey the alleys to ESD 1, and the title commitment should be ready for review later this week.

Addressing item 6c – 6i of the agenda, no action was taken.

Addressing item 7a of the agenda,
Commissioner Weisinger informed the Board that he spoke to the City of Willis City Manager regarding the South Kennedy property. The City expressed interest in the existing station property once the ESD built the new station. Commissioner Weisinger informed the City Manager that it would be some time

before the new station was built, but the ESD would certainly have discussions with the City when the time came.

Addressing item 7b of the agenda, the 2023-2024 proposed budget was presented by staff in detail to the board, no action needed.

Addressing item 7c of the agenda, no action was taken.

Addressing items 8-10 of the agenda, under Government Code sections 551.071, 551.072, 551.074 and 551.087 related to closed sessions, the Board convened into Closed Session at 6:55 PM.

Under item 11 of the agenda, The Board reconvened into Open Session at 7:30 PM.

Addressing item 12 of the agenda, no action was taken.

Addressing items 13 of the agenda, Chief Oliphant presented the call volume report.

Addressing items 14 of the agenda, Office Administrator, Crystal LaCaze notified the Board that the August board meeting will be held on August 9, 2023.

Addressing item 15 of the agenda,
There being no further business, upon a motion made by Commissioner Rozier and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 7:31 PM.

Crystal LaCaze
District Office Manager and Administrative Secretary
Montgomery County ESD 1