

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session on January 16, 2019 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Robert Walker, Secretary
 Sharene Carr, Treasurer
 David Cooper, Assistant Treasurer

The regular meeting of Montgomery County ESD 1 was called to order January 16, 2019 at 6:11 P.M. by President J. Steven Weisinger. All members were present, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Deputy Chief Kevin Kaliszewski, Deputy Chief Thomas Pittman, Battalion Chief Kirk Bailey, Captain Travis Johnson, EVT Adam Herold and EVT Juan Cervantes, Office Administrator Crystal LaCaze, Administrative Assistant Andrea Meek, Administrative Assistant Lynn Whitesides, District Legal Counsel John Peeler, and Accountant Brian Desilets, as well as several Firefighters.

Addressing item 2 of the agenda regarding the reappointment of Commissioners, John Peeler announced that Montgomery County Commissioners Court took action to reappoint Commissioner Robert Walker and Commissioner Chuck Frank. Mr. Peeler, acting in his role as a notary public, administered the Oath of Office and the Statement of Appointed Officer to the re-appointed commissioners. Mr. Peeler advised he will retain signed copies of the Oaths and provide copies to Crystal LaCaze to keep on file at the MCESD 1 Administration Office.

Addressing item 3 of the agenda regarding election of Board Officers for the 2019 term. Upon a motion made by Commissioner Frank and seconded by Commissioner Walker, the board voted unanimously to appoint Commissioner J. Steven Weisinger as President, Commissioner Chuck Frank as Vice President, Commissioner Robert Walker as Secretary, Commissioner Sharene Carr as Treasurer, and Commissioner David Cooper as Assistant Treasurer.

Addressing item 4 of the agenda regarding minutes from the prior meeting, the board took action on the following: Upon a motion made by Commissioner Cooper and seconded by Commissioner Frank, the board voted unanimously to accept and approve minutes as presented from the regular meeting held on December 19, 2018.

Addressing item 5 of the agenda regarding financial matters, the board took action on the following: Accountant Brian Desilets presented the January 16, 2019 Bookkeeper's Report. Upon a motion made by Commissioner Carr and seconded by Commissioner Cooper, the board voted unanimously to accept the Bookkeeper's Report, as presented and pay monthly district bills.

Under item 6 of the agenda regarding old business, the board took action on the following:

- a. Commissioner Frank reported that the Building Committee met with BRW on January 8th regarding Station 96, stating there was nothing further to report and “the ball is in their court.” Chief Jason Oliphant also reported that the concrete had been poured for the new parking lot at the Administration building and has hopes it will be able to be used in the coming week.

The board took no action on items 6b and 6c.

- d. Chief Jason Oliphant reported that MCESD 1 received 2 letters today from the City of Conroe for 2 tracts of land on Wally Wilkerson Rd. and Seven Coves Rd. that were annexed on 12/15/2018. One tract is 670 acres and the other is 150 acres. No further action was taken.
- e. Chief Jason Oliphant reported on the status of the Rene Bates auction, stating that it closed on 01/08/2019 and final pick up of all items would be on 01/18/2019. No further action was taken.

The board took no action on items 6f, 6g, or 6h.

- i. Office Administrator Crystal LaCaze reported that administrative staff attended a records retention workshop conducted by the Texas State Library and Archives Commission on January 10th and 11th, 2019 and will be implementing the Texas State Library and Archives Commission policy in the MCESD 1 administration office going forth. Crystal LaCaze also reported that MCESD 1 will need to update some policies to adopt TSLAC’s current recommendations. Mr. Peeler stated he will work with staff on the necessary policy updates in the next couple of months. Nothing further to report.

Addressing item 7 on the agenda regarding new business, the board took action on the following:

- a. Item 7a has been tabled. No further action taken.
- b. No action taken.

Addressing item 8 of the agenda, the board chose not to meet in Closed Session as Mr. Peeler simply reported that Cokinis is waiting for responsive documentation from Grossman Design Build.

Addressing items 9, 10, and 11 of the agenda, the board did not convene in Closed Session, therefore, no further action was taken.

Addressing item 12 of the agenda, no action was taken.

Addressing item 13 of the agenda, the following was reported:

- a. Chief Jason Oliphant reported that the Apparatus Committee would be traveling to the Ferrara plant in Louisiana next week for final inspection of the new Ladder 91 that we expect to take possession of in mid-February. Nothing further to report.

Chief Oliphant also reported that the department responded to a house fire where 2 apparatus got stuck in the homeowner’s driveway. The department assisted with repairs to the driveway due to large ruts the apparatus made in the driveway.

Chief Oliphant reported the call log for the year as well.

b. No action was taken on item b.

No public comments were offered under item 14 of the agenda.

Addressing item 15 of the agenda, no further action was taken.

There being no further business, upon a motion made by Commissioner Frank and seconded by Commissioner Carr, the Board voted unanimously to adjourn at 6:44 P.M.

Crystal LaCaze
District Office Manager and Administrative Secretary
Montgomery County ESD 1