

MONTGOMERY COUNTY ESD 1

MEETING NOTICE

Notice is hereby given that the Board of Commissioners of the Montgomery County ESD 1 will hold a regular meeting on Wednesday, February 21, 2018 at 6:00 P.M. at Montgomery County ESD 1 Administrative Office, 310 N. Danville, Suite A, Willis, TX.

AGENDA

1. Call to Order.
2. To review and take action to approve minutes from prior meeting(s) – including minutes of meetings held by predecessor districts Montgomery County Emergency Services District No. 1 and Montgomery County Emergency Services District No. 12.
3. To review and take action on Financial Report(s), Accounts Payable, Tax Report, District bills, authorizing additional check run, District investments, District depositories, Investment Policy and Depository Security.
4. Old Business – including matters begun by predecessor districts Montgomery County Emergency Services District No. 1 and Montgomery County Emergency Services District No. 12:
  - a. To review and take action on construction, improvements, repairs, payments, change orders, engaging professional services, engaging contractors/construction delivery methods and utilities for any District station, facility or real estate.
  - b. To review and take action on any and all matters related to real estate, including action to purchase real property, sell real property, permits, platting, encumbrances, and leases.
  - c. To review and take action as necessary regarding the billboards on District property, including approving leases of same.
  - d. To review and take action on matters related to annexations or proposed annexations by municipalities.
  - e. To review and take action on the disposition of surplus or salvage property.
  - f. To review and take action on capital purchases, including equipment and vehicles.
  - g. To review and take action to amend/revise the District budget.
  - h. To review and take action on District debt, including incurring acquisition financing debt for capital purchases and retirement/restructuring of existing debt.
  - i. To review and take action on destruction of records in accordance with Texas State Library Records and Retention Guidelines.
5. New Business:
  - a. To administer Oath of Office for new Commissioner.
  - b. To review, discuss and take action regarding entering in to a contract with Dahill for a new copier in the Administrative Office.
  - c. To review, discuss and take action regarding a company banking card to be used for out of District deployments of District fire fighters and other unforeseen circumstances.
  - d. To review, discuss and take action regarding any other issue pertinent to service provided to citizens of the District.
6. To meet in closed session under authority of Government Code sections 551.071, 551.072 and 551.074 to consult with legal counsel regarding potential litigation and/or items requiring confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas, to discuss real estate and to discuss personnel matters.
7. Reconvene into open session.
8. To review and take action on District personnel matters including compensation, policies, benefits, scheduling, retention, and/or hiring employees, including fire suppression personnel, administrative staff, Fire Chief and command staff.
9. Chief's Report
  - a. To receive a report from the District Fire Chief regarding Fire Department activities and to take action on same.
  - b. To review and take action on items that needs to be purchased for the Fire Department.
10. Public Comments.
11. Request Agenda Items for next meeting.
12. Adjournment

*Debbie Gregory, Office Administrator*  
Montgomery County ESD 1  
Telephone: (936)856-5111

Posted: Montgomery County Courthouse  
Willis City Hall  
310 N. Danville, Suite A, Willis, TX

TRANSMISSION VERIFICATION REPORT

TIME : 02/16/2018 12:14  
NAME :  
FAX :  
TEL :  
SER.# : BROG6J618119

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|--------------|-----------------|
| DATE, TIME   | 02/16 12:14     |
| FAX NO./NAME | 9367606927      |
| DURATION     | 00:00:28        |
| PAGE(S)      | 02              |
| RESULT       | OK              |
| MODE         | STANDARD<br>ECM |

310 N Danville, Suite A  
Willis, TX 77378-8977  
936-856-5111  
936-856-8427 (fax)

**Montgomery County  
ESD 1**

# Fax

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|--------------------------------------------------------------|-----------------------------------|
| <b>To:</b> Rhonda Robey, Montgomery County<br>Clerk's Office | <b>From:</b> Debbie Gregory       |
| <b>Fax:</b> 936-760-6927                                     | <b>Pages:</b> 3 (including cover) |
| <b>Phone:</b> 936-788-8386                                   | <b>Date:</b> February 16, 2018    |
| <b>Re:</b> Montgomery County ESD Agenda                      | <b>cc:</b>                        |

Please post the attached Agenda for the February 21st, 2018 regular Board Meeting for Montgomery County ESD 1.

Please feel free to call me with any questions.

Thanks.

Debbie Gregory  
Office Administrator  
Montgomery County ESD 1  
310 N. Danville, Suite A  
Willis, TX 77378  
(936) 856-5111



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(936) 856-8427  
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