

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session on May 16, 2018 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer
 David Cooper, Commissioner

Members Absent: Robert Walker, Secretary

The regular meeting of Montgomery County ESD 1 was called to order on May 16, 2018 at 6:13 P.M. by President J. Steven Weisinger. All members were present, with the exception of Robert Walker, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Deputy Chief Kevin Kaliszewski, Deputy Chief Thomas Pittman, Battalion Chief Brett Pyles, Office Administrator Debbie Gregory, Administrative Assistant Crystal LaCaze, Administrative Assistant Andrea Meek, Attorney John Peeler, Accountant Brian Desilets, several firefighters and their families.

Dr. Dickson and Ashton Herring with Montgomery County Hospital District were also present to honor several employees of Montgomery County ESD1 for advanced lifesaving skills. Lieutenant Mauricio Lanzas, Lieutenant Chance Montgomery, Lieutenant Christian Ghali, Lieutenant Kevin O'Banion, Lieutenant Eric Rodriguez, Firefighter Kyle Lester, Firefighter Jacob Wright, and Firefighter John Slaughter were all honored and presented with a Medical Directors Award.

Upon a motion made by Commissioner Carr and seconded by Commissioner Cooper the board voted unanimously to approve the regular April 18, 2018 monthly minutes of Montgomery County ESD 1 with the noted amendment to remove from paragraph 6 "to get a TOPO Survey".

Upon a motion made by Commissioner Carr and seconded by Commissioner Cooper the board voted unanimously to accept the bookkeepers report as presented by accountant Brian Desilets and pay monthly district bills.

Administrative staff and Accountant Brian Desilets discussed with the board a need to start having a 2nd monthly check run due to the District's size and amount of bills. Commissioners advised the administrative staff to come up with a list of approved expenditures for a 2nd check run and a policy.

Chief Oliphant discussed with the board A/C issues at Station 95. He reported that Grossman Design Build sent their contractor out to fix the issue.

Chief Oliphant was contacted by Caldwell Development in reference to real estate owned by the District. He will report back to the Board with more details as appropriate.

Accountant Brian Desilets presented an amended budget to the board due to a formula error when Montgomery County Emergency Services District No. 1 and Montgomery County Emergency Services District No. 12 consolidated in February 2018.

Upon a motion made by Commissioner Carr and seconded by Commissioner Cooper the board voted unanimously to accept the amended budget presented by Accountant Brian Desilets less \$315,000 due to a formula error.

Discussions took place regarding destruction of records. The District staff will work with Attorney Peeler to revise procedures, and the Board will take action at a future meeting to designate a new Records Officer and notify the State Library and Archives Commission as applicable.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr the board voted unanimously to accept and authorize Assistant Chief Shane Houser to move forward in sending out the IT RFP once corrections have been made to meet the release date of Monday, June 04, 2018.

Upon a motion made by Commissioner Frank and seconded by Commissioner Cooper the board voted unanimously to accept Attorney Peeler's proposed meeting dates regarding Tammy McRae's Tax Rate Adoption Calendar as follows:

- August 08, 2018 at 6:00pm to discuss/propose Tax Rate
- August 22, 2018 at 6:00pm to hold first Public Hearing regarding the Tax Rate as well as Montgomery County ESD1's regular board meeting
- August 29, 2018 at 8:00am to hold second Public Hearing regarding Tax Rate
- September 12, 2018 at 6:00pm to Adopt Tax Rate as well as Montgomery County ESD1's regular board meeting

Upon a motion made by Commissioner Cooper and seconded by Commissioner Carr the board voted unanimously to grant exemptions for categories over 65 years of age and disability of \$25,000 each for 2018.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr the board voted unanimously to approve the resolution regarding delinquent tax collections, maintaining the contract with delinquent tax collections counsel and imposing the 20% penalties under Tax Code sections 33.07, 33.08 and 33.11.

The board convened into closed session at 7:43pm to consult with legal counsel, to review personnel matters, and to review real estate matters.

The board reconvened into open session at 8:40pm.

There being no further business, upon a motion made by Commissioner Cooper and seconded by Commissioner Carr the Board voted unanimously to adjourn at 8:40 P.M.

Debbie Gregory
District Office Manager and Administrative Secretary
Montgomery County ESD 1