

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session on October 17, 2018 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Robert Walker, Secretary
 Sharene Carr, Treasurer
 David Cooper, Commissioner

The regular meeting of Montgomery County ESD 1 was called to order October 17, 2018 at 6:12 P.M. by President J. Steven Weisinger. All members were present, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Fire Chief Shane Houser, Deputy Chief Kevin Kaliszewski, Deputy Chief Thomas Pittman, Battalion Chief Jeff McDonald, Battalion Chief Kirk Bailey, Office Administrator Crystal LaCaze, Administrative Assistant Andrea Meek, Administrative Assistant Lynn Whitesides, Attorney Adam Tabak, Accountant Olivia Cuellar, as well as several Firefighters.

Addressing item 2 of the agenda regarding minutes from prior meeting(s), the board took action on the following: Upon a motion made by Commissioner Cooper and seconded by Commissioner Carr, the board voted unanimously to accept and approve minutes from the regular meeting held on August 22, 2018, the special meeting on August 22, 2018, the special meeting on August 29, 2018 at 8am, the special meeting on August 29, 2018 at 8:15am, and the regular meeting held on September 22, 2018.

Addressing item 3 of the agenda regarding financial matters, the board took action on several items:

- a. Upon a motion made by Commissioner Carr and seconded by Commissioner Cooper, the board voted unanimously to accept the bills as presented by bookkeeper Olivia Cuellar, and to postpone the approval of financial reports.
- b. Upon a motion made by Commissioner Walker and seconded by Commissioner Frank, the board voted unanimously to modify the TexPool account, by removing Tom Rozier and Debbie Gregory, and adding Crystal LaCaze for review only.
- c. Upon motion made by Commissioner Walker and seconded by Commissioner Frank, the board voted unanimously to re-allocate \$19,000 from item 6000.73 Capital Vehicle Purchase to 6070.30 ISO Consulting, and to authorize Chief Oliphant to execute the ISO Consulting contract pending review by district counsel.

Addressing item 4 of the agenda regarding Old Business, the board took action on the following items:

- a. The board discussed the removal of mold and the necessary related repairs to Station 95. Repairs are said to be finished by the end of the week. Attorney Peeler is to contact Cokinos regarding a monthly status report.

No action was taken on items 4b-4e.

- f. Chief Oliphant discussed with the board the need to purchase an additional hose trailer for the East side of the district. The total cost for the hose trailer including 9000 feet of hose, as well as all other necessary equipment needed to outfit the new trailer is \$72,183.15.

Upon a motion made by Commissioner Cooper and seconded by Commissioner Frank the board voted unanimously to the purchase from line item 6000.73 in the budget.

i. No motion made, or action required. Commissioner Walker signed form SLR-504: Designation of Records Management Officer, sent by the Texas State Library to update in their system.

Addressing item 5 of the agenda regarding New Business, the board took action on the following:

a. No action was taken on item 5a.

b. Chief Oliphant discussed with the board adding 5 additional parking spaces and a sidewalk along the north side of the Administration building. As per Bubba Elmore, the cost would be \$11,500. Commissioner Walker proposed splitting the expense with Mr. Elmore and instructed Chief Oliphant to speak with him.

c. No action taken on item 5c.

Under items 6-8 of the agenda, Closed Session under Government Code sections 551.072, 551.071 and 551.074, the board agreed to convene in Closed Session including attorney Adam Tabak and Chief Oliphant in attendance at 7:11 P.M. to consult with legal counsel, to review personnel matters and to review real estate matters.

Under item 9 of the agenda, the board reconvened into open session at 7:27 P.M.

The board took no action on item 10 of the agenda, regarding construction projects.

Addressing item 11 of the agenda, no action was taken.

Addressing item 12 of the agenda, no action was taken.

No Public Comments were offered under item 13 of the agenda.

There being no further business, upon a motion made by Commissioner Walker and seconded by Commissioner Frank, the Board voted unanimously to adjourn at 7:33 P.M.

Crystal LaCaze
District Office Manager and Administrative Secretary
Montgomery County ESD 1