

**MONTGOMERY COUNTY ESD 1**  
**MONTGOMERY COUNTY, TEXAS**

The Board of Commissioners of Montgomery County ESD 1, convened in session on August 22, 2018 with the following Board Members to-wit:

Members Present:           J. Steven Weisinger, President  
                                  Chuck Frank, Vice President  
                                  Robert Walker, Secretary  
                                  Sharene Carr, Treasurer  
                                  David Cooper, Commissioner

The regular meeting of Montgomery County ESD 1 was called to order on August 22, 2018 at 6:15 P.M. by President J. Steven Weisinger. All members were present, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Deputy Chief Thomas Pittman, Captain Kirk Bailey, Office Administrator Debbie Gregory, Administrative Assistant Crystal LaCaze, Administrative Assistant Andrea Meek, Attorney John Peeler, Accountant Brian Desilets and Olivia Cuellar, as well as several firefighters.

Addressing item 2 of the agenda, staff presented minutes of prior meetings for consideration by the Board. Upon a motion made by Commissioner Walker and seconded by Commissioner Cooper the board voted unanimously to approve the regular July 18, 2018 monthly minutes of Montgomery County ESD 1 as well as the SPECIAL August 08, 2018 minutes of Montgomery County ESD 1.

Addressing item 3 of the agenda dealing with financial issues, the Board addressed several items presented by staff and Mr. Desilets. Upon a motion made by Commissioner Carr and seconded by Commissioner Frank the board voted unanimously to increase the operating reserve to 4 months.

Upon a motion made by Commissioner Walker and seconded by Commissioner Cooper the board voted unanimously to instruct Administrative Assistant Crystal LaCaze to move forward with opening up an additional checking account with First Financial Bank with debit cards for employees while traveling for training and/or going on deployments.

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank the board voted unanimously to accept the bookkeepers report as presented by accountant Brian Desilets and pay monthly district bills.

Upon a motion made by Commissioner Walker and seconded by Commissioner Carr the board voted unanimously to approve the 2018 Investment Policy revisions as presented by counsel.

Upon a motion made by Commissioner Walker and seconded by Commissioner Carr the board voted unanimously to appoint Commissioner Chuck Frank as the 2018 Investment Officer.

The Board took no action on any matters listed under item 4 of the agenda, Old Business.

Under item 5 of the agenda, new business, the Board took action on the following listed items:  
Upon a motion made by Commissioner Cooper and seconded by Commissioner Frank the board voted unanimously to approve the rent increase for the renewal of the EMS Housing agreement with Montgomery County Hospital District as presented by Chief Oliphant and authorize Chief Oliphant to execute the agreement.

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank the board voted unanimously to approve the assignment of contract for accounting services.

Under items 6 - 8 of the agenda, the board convened into closed session at 7:09 P.M. to consult with legal counsel, to review personnel matters, and to review real estate matters.

Under item 9 of the agenda, the board reconvened into open session at 8:42 P.M.

The Board took no action on item 10 of the agenda, personnel matters.

Under item 11 of the agenda, Chief Oliphant informed the board that Montgomery County ESD1 crew returned from California just minutes ago. Montgomery County ESD1 will not deploy another crew as previously planned; the California Wildfires are being detained. Chief Oliphant expects the TIFMAS truck to return within 24-48 hours.

Chief Oliphant informed the board that Montgomery County ESD 1 had 485 runs for the month of July.

No Public Comment was offered under item 12 of the agenda.

Under item 13 of the agenda, request agenda items for next meeting, action on the contract with IT Company was suggested to add to the agenda for the August 29, 2018 meeting.

There being no further business, upon a motion made by Commissioner Cooper and seconded by Commissioner Carr the Board voted unanimously to adjourn at 8:45 P.M.

*Crystal LaCaze*  
District Office Manager and Administrative Secretary  
Montgomery County ESD 1