

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in session on July 18, 2018 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Robert Walker, Secretary

Members Absent: Sharene Carr, Treasurer
 David Cooper, Commissioner

The regular meeting of Montgomery County ESD 1 was called to order on July 18, 2018 at 6:10 P.M. by President J. Steven Weisinger. All members were present, with the exception of Sharene Carr and David Cooper therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Assistant Chief Shane Houser, Deputy Chief Kevin Kaliszewski, Battalion Chief Brett Pyles, Office Administrator Debbie Gregory, Administrative Assistant Crystal LaCaze, Administrative Assistant Andrea Meek, Attorney John Peeler, Accountant Brian Desilets, and several firefighters.

Upon a motion made by Commissioner Walker and seconded by Commissioner Frank the board voted unanimously to approve the regular June 20, 2018 monthly minutes of Montgomery County ESD 1.

Upon a motion made by Commissioner Walker and seconded by Commissioner Frank the board voted unanimously to accept the bookkeepers report as presented by accountant Brian Desilets and pay monthly district bills.

President Steven Weisinger instructed Administrative Staff to pull Station 94 loan documents for review at next month's meeting.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the board voted unanimously to accept the engagement letter from BrooksWatson for September 1 through January 31 partial audits of predecessor districts and authorize President Steven Weisinger to sign.

Chief Oliphant informed the board that the building committee had submitted a list of warranty items for Station 95 to Grossman Design Build.

Discussions took place regarding the districts options of financing vs paying cash for new apparatus.

Office Administrator Debbie Gregory informed the board that Montgomery County ESD1 will host a Records Retention class with the Texas State Library on January 19, 2019. Several other ESD's will be attending and some of their Commissioners also.

Assistant Chief Houser informed the board that IT RFP Committee received one timely proposal and a second proposal was received after the deadline passed. The Committee will meet Monday to score and report back to the board with their recommendation.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the board voted unanimously to accept the contract as presented by Weisser Engineering regarding the redesign of driveway and erosion control at Station 95.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the board voted unanimously to accept the contract as presented to engage the law firm Cokinos | Young as construction law counsel relating to Station 95 construction issues, including potential mediation and litigation.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the board voted unanimously to update the Sales Tax Assurance contract to add Administrative Assistant Crystal LaCaze as a point of contact.

Chief Oliphant reviewed the call volume report for the month of June: the district made a total of 547 calls.

The Board discussed adding to next month's agenda reviewing and discussing paying cash vs financing options for new apparatus and IT RFP.

There being no further business, upon a motion made by Commissioner Frank and seconded by Commissioner Walker the Board voted unanimously to adjourn at 7:08 P.M.

Debbie Gregory
District Office Manager and Administrative Secretary
Montgomery County ESD 1