

**MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS**

The Board of Commissioners of Montgomery County ESD 1, convened in session on February 21, 2018 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer
 Robert Walker, Secretary
 David Cooper, Commissioner

Members Absent: N/A

The regular meeting of Montgomery County ESD 1 was called to order on February 21, 2018 at 6:13 P.M. by President J. Steven Weisinger. All members were present, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Office Administrator Debbie Gregory, Administrative Assistant Crystal LaCaze, Administrative Assistant Jennifer Pevateaux, Assistant Fire Chief Shane Houser, Deputy Chief Kevin Kaliszewski, Battalion Chief Jeff McDonald, Attorney John Peeler, Accountant Brian Desilets, and Mrs. Walker.

District legal counsel John Peeler, acting in his role as a notary public, administered Oath of Office to Commissioner David Cooper after noting that he had been duly appointed by Montgomery County Commissioners Court after being recommended by the current Montgomery County ESD 1 Board of Commissioners.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the Board voted unanimously to approve the regular January 24, 2018 monthly minutes of Montgomery County Emergency Services District No. 1 and SPECIAL called February 1, 2018 minutes of Montgomery County ESD 1.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the Board voted unanimously to authorize Accountant Brian Desilets to transfer funds to Tex Pool if First Financial is unable to provide adequate documentation that all ESD funds are secured by adequate pledges collateral by noon on February 22, 2018.

Upon a motion made by Commissioner Walker and seconded by Commissioner Cooper the board voted unanimously to accept the bookkeepers report as presented by accountant Brian Desilets and to pay the bills included therein.

The building committee reported the following: they did a walk-through at Station 95 and the chief's made a list of issues found; Grossman Design has acknowledged all issues and said they would correct; the building committee will meet again to come up with a plan regarding the covered patio area that is needed for oil storage. Commissioner Frank would like to acknowledge and thank Chief Kaliszewski for leading the walk-through.

Upon a motion made by Commissioner Walker and seconded by Commissioner Cooper the Board voted unanimously to approve Grossman's draw #11 for \$146,269.18 on Station 95 being 92% complete as recommended by Cobb Fendley and for Commissioner Frank to sign.

Chief Oliphant had a brief discussion with the Board regarding the Fire Department's next building project being Station 91 and/or Station 96 on Snoe Road.

The building committee also reported that they met with architects on a potential 19,000 sq. ft. layout of Station 91, noting that Station 91 is currently the busiest station we have yet the oldest and most run down building.

Upon a motion made by Commissioner Walker and seconded by Commissioner Carr the Board voted unanimously to authorize the building committee to purchase conceptual floor plans for Station 91 layout from BRW Architects in the amount of \$2,800.00.

Upon a motion made by Commissioner Carr and seconded by Commissioner Frank the Board voted unanimously to authorize Chief Oliphant to sign and enter into a contract with Dahill for new copier at administration building.

Upon a motion made by Commissioner Walker and seconded by Commissioner Frank the board voted unanimously to authorize Chief Oliphant to be an authorized officer to enter into a Visa card application for administration staff of the new Montgomery County ESD 1.

The board convened into closed session at 7:17pm to consult with legal counsel and to review real estate.

The board reconvened into open session at 8:53pm.

Chief Oliphant informed the Board that pre-construction was done this week on the 2 new pumpers and the new ladder truck. The apparatus committee is headed home from the plant in Louisiana today.

There being no further business, upon a motion made by Commissioner Walker and seconded by Commissioner Frank the Board voted unanimously to adjourn at 8:54 P.M.

Debbie Gregory

District Office Manager and Administrative Secretary
Montgomery County Emergency Services District No. 1