

MONTGOMERY COUNTY ESD 1
MONTGOMERY COUNTY, TEXAS

The Board of Commissioners of Montgomery County ESD 1, convened in SPECIAL session on February 1, 2018 with the following Board Members to-wit:

Members Present: J. Steven Weisinger, President
 Chuck Frank, Vice President
 Sharene Carr, Treasurer
 Robert Walker, Secretary

Members Absent: N/A

The Special called meeting of Montgomery County ESD 1 was called to order on February 1, 2018 at 6:24 P.M. by President J. Steven Weisinger. All members were present, therefore constituting a quorum. Also present were Fire Chief Jason Oliphant, Office Administrator Debbie Gregory, Administrative Assistant Crystal LaCaze, Administrative Assistant Jennifer Pevateaux, Assistant Fire Chief Shane Houser, Deputy Chief Kevin Kaliszewski, Battalion Chief Brett Pyles, Attorney John Peeler, Accountant Brian Desilets, and David Cooper.

District legal counsel John Peeler, acting in his role as a notary public, administered Oath of Office to all Commissioners after noting that they had been duly appointed under by the Boards of Commissioners of predecessor Montgomery County Emergency Services District No. 1 and Montgomery County Emergency Services District No. 12 per the terms of Health and Safety Code section 775.024(b). Mr. Peeler also noted that the prior Boards had agreed to appoint District No. 12 Commissioner Hart, but that Mr. Hart has declined his appointment, therefore leaving an open position to be appointed by the County Commissioners Court.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the board voted unanimously to appoint Commissioner J. Steven Weisinger as President, Commissioner Chuck Frank as Vice President, Commissioner Sharene Carr as Treasurer and Commissioner Robert Walker as Secretary.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the board voted unanimously to approve regular monthly meeting be held on the 3rd Wednesday of the month at 6:00 pm in the District Administration Office.

Upon a motion made by Commissioner Carr and seconded by Commissioner Walker the board voted unanimously to designate the places where notices of District meetings required by the Texas Open Meetings Act will be posted: notices will be filed with the Montgomery County Clerk's Office, and posted locally ONLY at the District Administration Office located at 310 N. Danville, Ste. A, Willis, TX, 77378, and the District will make all reasonable efforts to post the notices on the District website (www.mcesd1.org). The Board unanimously approved having Mr. Peeler publish the Notice of Administrative Office in the Conroe Courier and include the information regarding the procedures

approved for posting the meeting notices. Mr. Peeler also advised that the Notice of Administrative Office with the posting information be posted in the locations formerly used by Montgomery County Emergency Services District No. 1 and Montgomery County Emergency Services District No. 12, in order to provide notice to people who relied upon those posting locations.

Upon a motion made by Commissioner Frank, and Seconded by Commissioner Walker the board voted unanimously to approve district bill payments as presented by accountant Brian Desilets.

Upon a motion made by Commissioner Frank and seconded by Commissioner Carr the board voted unanimously to adopt the 8 month budget from 2-1-2018 through 09-30-2018 as presented by Chief Oliphant and Mr. Desilets.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the board voted unanimously to approve and sign District depository bank account documents with First Financial Bank.

Upon a motion made by Commissioner Walker and seconded by Commissioner Carr the board voted unanimously to authorize staff to secure reloadable credit or debit cards from bank for employees going out of town pending contract approval from attorney and new company credit cards.

Upon a motion made by Commissioner Walker and seconded by Commissioner Carr the board voted unanimously to adopt a commissioner compensation policy paying commissioners at the rate of \$150.00 per day not to exceed \$7,200.00 per year under Health and Safety Code section 775.038.

Upon a motion made by Commissioner Frank and seconded by Commissioner Walker the board voted unanimously to engage in legal services for 2018 with Coveler & Peeler.

Upon a motion made by Commissioner Walker and seconded by Commissioner Carr the board voted unanimously to approve designation of District Name/Patch on District property and for Chief to approve purchases.

Upon a motion made by Commissioner Walker and seconded by Commissioner Frank the board voted unanimously to recommend David Cooper as the 5th Commissioner on the board to Commissioners Court.

Chief Oliphant invited all board members to attend the promotional ceremony on February 28, 2018 at the North Montgomery County Community Center at 6:00 P.M.

There being no further business, upon a motion made by Commissioner Walker and seconded by Commissioner Frank the Board voted unanimously to adjourn at 7:37 P.M.

Debbie Gregory
District Office Manager and Administrative Secretary
Montgomery County Emergency Services District No. 1

