

# **Little Creek Volunteer Fire Company, Inc.**

**Sta. 54**

**P.O. Box 327  
311 Main St.  
Little Creek, DE 19961**

## **Daily Duty Crew Duties**

Day Shift 0800-2000 (Everyday)

1. Take Trash out in all buildings
2. Clean the floor in the Kitchen, Rec Room and Engine Room
3. Roll any hose on rack if dry.
4. Wipe down all common surfaces. Door handles, counter tops, computer keyboards and mouse.
5. Check All Apparatus
  - a. Air Packs
  - b. Radios
  - c. Flash lights
  - d. Plugged in and charging
  - e. Check fuel in each apparatus
  - f. Wash if needed
  - g. Gasoline Powered Tools (Monday, Wednesday and Saturday)

Night Shift 2000-0800 (Everyday)

1. Clean Bath Room Floors
2. Clean Toilets
3. Wipe Sinks down
4. Mop Kitchen and Rec Room Floors.
5. Wipe down all common surfaces. Door handles, counter tops, computer keyboards and mouse.
6. Ensure all FD Buildings are secure.

Members are expected to keep the Fire House in clean and orderly shape. It is your responsibility as a member to pick up after yourself.