

Town of Greensboro
Business License Application

Business Owner's Name _____ Phone _____

911 Address of Proposed Business _____

Mailing Address _____

City _____ State _____ Zip Code _____

Owner's Social Security # or Federal ID # _____

Owner's Date of Birth _____ / _____ / _____

Driver's License # _____ State of issue _____

If more than one owner please provide above information on additional owners on the back of this sheet.

If the owner is not a resident of Caroline County please list a local contact person for the business.

Name of local contact _____ Phone Number _____

Name of Proposed Business _____

Business Phone # _____ Proposed opening date _____

Is this a current business _____ New Business _____

If this is a current business how many years has it been in business _____

Location of proposed business _____

Current business address (if applicable) _____

Previous Business License Number _____

Proposed hours of operation _____

Type of Business - Describe in detail the type of services that will be offered and the types of items that will be sold. If additional space is needed, use a separate sheet of paper.

The issuance of this business license does not relieve the designated user of the responsibility of obtaining the approvals of applicable state and county agencies when opening for business.

Please provide a copy of your driver's license with application.

	Date	Approve	Disapprove
P&Z _____	_____	_____	_____
Police Chief _____	_____	_____	_____
Mayor _____	_____	_____	_____

Chapter 61

BUSINESS LICENSES

§ 61-1. License required.

§ 61-2. License application; Board of Licenses.

§ 61-3. Issuance of license.

§ 61-4. Duration of license.

§ 61-5. Revocation of license.

§ 61-6. Decisions of Board.

§ 61-7. Exemptions.

§ 61-8. Violations and penalties.

[HISTORY: Adopted by the Town Council of the Town of Greensboro 3-7-1985; amended in its entirety at time of adoption of Code (see Ch. 1, General Provisions, Art. I). Subsequent amendments noted where applicable.]

§ 61-1. License required.

Prior to operating any business within the Town of Greensboro, the owner or owners thereof, or the chief executive officers in the case of a corporation, must obtain a business license.

§ 61-2. License application; Board of Licenses.

A. In applying for a license, in addition to paying the necessary fee as set by the Town Council from time to time, the business in such detail as the Clerk/Treasurer of the town shall deem necessary in order to determine whether the business may have an unreasonable adverse effect upon the peace, health, safety or convenience of the residents of Greensboro or may conflict with other laws, ordinances or regulations of Greensboro, the county or the State of Maryland.

B. There shall be a Board of Licenses, consisting of the Chief of Police for the Town of Greensboro, the Chairperson of the Planning Commission for the Town of Greensboro and the Mayor of the Town of Greensboro or the Mayor's designated representative, whose function shall be to review applications for licenses and receive complaints regarding violations and/or conduct of licensees. Members of the Board of Licenses shall serve without compensation.

§ 61-3. Issuance of license.

The issuance of the license shall be conditioned upon obedience to all applicable laws and regulations, town, county or state and federal, and the absence of any unreasonable adverse effect upon the peace, health, safety, privacy or welfare of the citizens of Greensboro.

§ 61-4. Duration of license.

All licenses issued under this chapter are not transferable, must be displayed in a visible manner and shall expire on April 30 of each year after the date of issuance. The renewal date is May 1 of each year thereafter.

§ 61-5. Revocation of license.

Whenever a licensee shall operate his business in violation of any law (town, county, state or federal) or in such a way to create an unreasonable adverse effect of the peace, health, safety, welfare and privacy of the citizens of Greensboro, Maryland, the town shall deliver notice to the individuals who applied for the license, in person or by certified mail, advising such person that a hearing before the Board will be scheduled in order to determine whether the license should be revoked. The Board may at any time before, during or after the hearing appoint its own investigator to investigate a complaint or complaints and report back to the Board.

§ 61-6. Decisions of Board.

Following the conclusion of such a hearing, the Board may either:

- A. Refuse to revoke the license.
- B. Revoke the license.
- C. Revoke the license and issue a temporary license of such duration as the Board may find appropriate, provided that the licensee is held responsible for:
 - (1) Damages that occur as a result of noncompliance with any of the provisions of this chapter; and
 - (2) Such attorney fees incurred by the town for enforcement of this chapter.
- D. Place additional restrictions upon the license, with or without the consent of the licensee.
- E. Require the licensee to post security in the form of a bond (secured or unsecured), money or property, with penalty in favor of the town, with such security as the Board may deem appropriate, to insure the payment of fines or damages or otherwise compliance with the conditions and restrictions imposed by the Board.

§ 61-7. Exemptions.

The Board may waive the license fee to businesses operating prior to May 1, 1981, as well as religious organizations, school functions, municipal, state or federally sponsored programs and charitable groups. The above must still comply with all the other provisions of this chapter.

§ 61-8. Violations and penalties.

Violations of this chapter shall constitute a municipal infraction.

Department of Planning and Zoning
Town of Greensboro
PO Box 340
Greensboro , MD 21639
410-482-6222

The following information is needed when applying for a Shed (under 200sf) Permit:

- 1.) A completed shed permit application.
- 2.) 4 sets of plot plans showing property lines and dimensions, as well as, setbacks.
- 3.) 2 sets of building plans or blueprints showing floor plans, door and window sizes, foundation plans (if any), cross section details, and elevations.
- 4.) A filing fee will be collected for each application.

Town of Greensboro
Transient Vendor Application

Business Owner's Name _____ Phone # _____

Business Owner's Address _____

Owner's Social Security # or Federal ID # _____

Owner's Date of Birth _____

Driver's License Number _____ State of Issue _____

Name of Business _____

Years in Service _____

Type of Business- Please give a detailed description on services and products that will be offered: (if you need additional space use a separate sheet of paper)

Proposed hours of operation _____

State/County Business License Number _____

Business License Issued By _____

Insurance provider _____

Policy # and expiration date _____

Please provide a copy of the following information:

- Driver's License
- Business License
- Health Dept. Certificate (if applicable)

The issuance of this transient vendor license does not relieve the designated user of the responsibility of obtaining the approvals of applicable state and county agencies when opening for business.

FOR OFFICE USE ONLY

	Date	Approve	Disapprove
P&Z _____	_____	_____	_____
Police Chief _____	_____	_____	_____
Mayor _____	_____	_____	_____

COMMENTS:

VENDOR LICENSE # _____ EXPIRATION DATE _____

*** REMEMBER TO ATTACH COPY OF TRANSIENT VENDOR RESTRICTIONS WITH LICENSE***

TRANSIENT VENDOR LICENSE RESTRICTIONS

- 1- VENDING IS NOT PERMITTED DURING SPECIAL FUNCTIONS WITHOUT WRITTEN APPROVAL FROM THE FUNCTION COMMITTEE
- 2- VENDING IS NOT PERMITTED IN ANY TOWN PARK OR ON THAT PORTION OF ANY STREET WHICH SUCH PARK FRONTS.
- 3- VENDING IS NOT PERMITTED ON TOWN PROPERTY.
- 4- VENDING IS NOT PERMITTED ON PRIVATE PROPERTY UNLESS WRITTEN CONSENT IS RECEIVED FROM THE OWNER. A COPY OF THIS LETTER SHALL BE PRESENTED TO TOWN HALL TO BE KEPT ON FILE WITH THE VENDOR LICENSE.