



DELAWARE CITY FIRE COMPANY, NO. 1, INC.
815 5TH STREET
P.O. BOX 251
DELAWARE CITY, DELAWARE 19706-0251

Delaware City Fire Company Documented Policy		
Company Property / Surplus		
Policy #: 15-009	Original: June 2017	Revised: July 2022
Approval: Company Floor		Date: 7/6/22

- 9.1 All company owned property is to be taken care of and preserved at all times.
- 9.2 On occasion, the company may agree to loan company property to members with permission from one of the officers. Permission must be granted from a current year officer.
- 9.3 At no time, will tables and chairs be loaned out from the social hall.
- 9.4 Requests to borrow equipment must not interfere with our daily operation. The officer will make the decision whether or not we can loan out company property. Requests that interfere with the operation of the company may be denied.
- 9.5 Disciplinary action will be taken against members that borrow company property without the approval of an officer.
- 9.6 Loaned out equipment must be returned in the same condition as when it left the building. Should company property be damaged while be loaned out, an officer will be notified so the necessary repairs can be made.
- 9.7 Company property that has served its useful life, or no longer relevant to the operation of the department, may be deemed surplus. Items that are dedicated to fire suppression will be deemed surplus by the Fire Chief. Items that are determined to be administrative will be deemed surplus by the President.
- 9.8 Our method of disposing of surplus items will be listing them for sale on www.GovDeals.com. The Chief and President may approve items to be listed with a value less than \$500.00. All items in excess of \$500.00, or disposed of using another method besides GovDeals, must be approved by the Board of Directors.
- 9.9 Items with zero value, as deemed by the Chief or President, may be disposed of in the trash dumpster.