



**AGENDA**  
**Regular Council Meeting of the**  
**Clayton Council**  
Clayton Fire Company  
300 East Street, Clayton, DE  
Monday, January 8, 2024  
7:00 p.m.

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As a courtesy to others, please turn off/silence all mobile devices during the Town Council Meeting.

1. **Call to Order**
2. **Pledge to the Flag**
3. **Determination of a Quorum**
4. **Resolution to Recognize the Smyrna High School Girls Volleyball Team's State Championship Title**
5. **Employee of the 3<sup>rd</sup> Quarter 2023 and Employee of the 4<sup>th</sup> Quarter 2023**
6. **Approval of Minutes**
  - a. Council Meeting – December 11, 2023
7. **Approval of Income and Expense Report – December 2023**
8. **Communications**
9. **Report of the Chief of Police**
10. **Report of the Town Manager**
11. **Report of the Town Solicitor**
12. **Reports from Members of Council**
  - a. Report from Electric Committee – DeBenedictis, Carrow, Paisley, Flatter, Burnett
  - b. Report from Street Committee – Carrow, Paisley, Spencer, Pedigo
  - c. Report from Sewer & Storm Water Committee – Flatter, Carrow, Paisley, Burnett, Pedigo
  - d. Report from Equipment Committee – Paisley, Carrow, Flatter, Spencer
  - e. Report from Personnel Committee – Flatter, Carrow, DeBenedictis
  - f. Report from Public Safety Committee – Smith, Flatter, Paisley, A. Carrow, Stinson
  - g. Report from Budget Committee – Flatter, DeBenedictis, Smith, Carrow, Paisley
  - h. Report from Economic Development Committee – Carrow, Burnett, Ide, Thomas, Young
  - i. Report from Downtown Development District Rebate – DeBenedictis, Paisley
  - j. Report from DEMEC – DeBenedictis, Cote (Alternate)
  - k. Report from Board of Adjustments – Petro, Kennedy, Thompson, Cimaglia, Collins
  - l. Report from Planning & Zoning Committee – Brockenbrough, Stover, Ruppert, Getty, Burnett
  - m. Appeals Board (Building Code) – Jones, Watts, Ide
  - n. Law & Legislature Committee – Paisley, Smith, Carrow, Flatter, DeBenedictis

**13. Public Forum** – *Each resident will have three (3) minutes to make a comment on their subject matter.*

**14. Unfinished Business**

- a. **Discuss and Vote on Ordinance 2023-07 – An Act to Amend Article 8.3 of the Clayton Municipal Code Related to Procedure to Annex Unincorporated Territory Contiguous to the Town. (RP)**
- b. **Discuss and Vote on Ordinance 2023-10 – An Act to Amend Article 2.3-3 of the Clayton Municipal Code Related to Dangerous Buildings. (RP)**
- c. **Discuss and Vote on Ordinance 2023-16 – An Act to Amend Article 2.1-1 of the Clayton Municipal Code Related to Tobacco Use Within the Town's Buildings and Automobiles. (RP)**

**15. New Business**

- a. **Discuss and Vote on the Purchase of a New Police Vehicle. (CH)**
- b. **Discuss and Vote to Authorize the Town Manager to Re-Invest the Town's 22 (CD's) Certificates of Deposit into Subsequent 11-Month Term CD Accounts Upon Maturity of the 22 CD's Invested in March 2023. (RC)**
- c. **Discuss and Vote to Establish a New Clayton Town Hall/Police Department Building Committee. (RC)**
- d. **Introduction of Ordinance 2024-01 – An Act to Amend Article 7.1-2 of the Clayton Municipal Code Related to Property Taxes. (RP)**
- e. **Introduction of Ordinance 2024-02 – An Act to Amend Article 7.2-1 of the Clayton Municipal Code Related to Partial Tax Exemptions for Totally Disabled Property Owners and Property Owners 65 Years of Age and Older. (RP)**

**16. Adjournment**

In accordance with 29 Del.C §10004 (C) (2), this agenda was posted at least seven (7) days in advance of the meeting. This agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.

Note – If special accommodations are needed, please contact the Town Hall at (302) 653-8419 at least 72 hours in advance of the meeting. If a translator is needed, please give the Town ten (10) days' notice.