



## **AGENDA**

### **Regular Council Meeting of the Clayton Council**

Council Chambers

414 Main Street, Clayton, DE

Monday, February 12, 2024

7:00 p.m.

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As a courtesy to others, please turn off/silence all mobile devices during the Town Council Meeting.

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Moment of Silence in Honor of P&Z Commissioner Tom Ruppert.**
- 4. Determination of a Quorum**
- 5. Approval of Minutes**
  - a. Council Meeting – January 8, 2024
- 6. Approval of Income and Expense Report – January 2024**
- 7. Communications**
- 8. Report of the Chief of Police**
- 9. Report of the Town Manager**
- 10. Report of the Town Solicitor**
- 11. Reports from Members of Council**
  - a. Report from Electric Committee – DeBenedictis, Carrow, Paisley, Flatter, Burnett
  - b. Report from Street Committee – Carrow, Paisley, Spencer, Pedigo
  - c. Report from Sewer & Storm Water Committee – Flatter, Carrow, Paisley, Burnett, Pedigo
  - d. Report from Equipment Committee – Paisley, Carrow, Flatter, Spencer
  - e. Report from Personnel Committee – Flatter, Carrow, DeBenedictis
  - f. Report from Public Safety Committee – Smith, Flatter, Paisley, A. Carrow, Stinson
  - g. Report from Budget Committee – Flatter, DeBenedictis, Smith, Carrow, Paisley
  - h. Report from Economic Development Committee – Carrow, Burnett, Ide, Thomas, Young
  - i. Report from Downtown Development District Rebate – DeBenedictis, Paisley
  - j. Report from DEMEC – DeBenedictis, Cote (Alternate)
  - k. Report from Board of Adjustments – Petro, Kennedy, Thompson, Cimaglia, Collins
  - l. Report from Planning & Zoning Committee – Brockenbrough, Stover, Getty, Burnett
  - m. Appeals Board (Building Code) – Jones, Watts, Ide
  - n. Law & Legislature Committee – Paisley, Smith, Carrow, Flatter, DeBenedictis
- 12. Public Forum – *Each resident will have three (3) minutes to make a comment on their subject matter.***

### 13. Unfinished Business

- a. Discuss and Vote on Ordinance 2024-01 – An Act to Amend Article 7.1-2 Adopting a Real Property Tax. (RP)
- b. Discuss and Vote on Ordinance 2024-02 – An Act to Amend Article 7.2-1 Partial Tax Exemption for Totally Disabled Property Owners and Property Owners 65 Years of Age and Older. (RP)

### 14. New Business

- a. Presentation for Informational Purposes by the Smyrna School District in Reference to the Upcoming 2024 Referendum. (RC)
- b. Presentation by Delaware Municipal Electric Corporation (DEMEC) Regarding 2024 Funding Opportunities in Reference to Advanced Metering Infrastructure (AMI), Followed by a Discussion and Possible Vote to Approve DEMEC to Submit a Funding Application and Associated Documentation on Behalf of the Town. (RC)
- c. Town Council Update from Horty & Horty on Status of the FY21 Audit and the Accounting System Re-structure. (RC)
- d. Discuss and Vote to Approve a Resolution Setting Procedures for the 2024 Town Council Election. (RP)
- e. Discuss and Vote to Appoint a Board of Elections for the Town of Clayton. (RC)
- f. Swearing in of any Board of Election Member Present. (RC)
- g. Discuss and Vote to Approve the Following Distribution of Funds from the Town's Donation Expense Line: Smyrna-Clayton Little League, Clayton Historical Society, Smyrna-Clayton July 4<sup>th</sup> Foundation, Boys & Girls Club of Delaware, and the Lillian Smith Senior Center. (RC)
- h. Introduction of Ordinance 2023-09- An Act to Amend Article 2.2-3 of the Clayton Municipal Code Related to Control of Vegetation. (RP)
- i. Introduction of Ordinance 2023-10 – An Act to Amend Article 2.3-3 of the Clayton Municipal Code Related to Dangerous Buildings. (RP)
- j. Introduction of Ordinance 2023-11 – An Act to Amend Article 2.2-4 of the Clayton Municipal Code Related to Depositing of Grass Clippings or Other Lawn and Garden; Material in the Streets, Alleys and Sidewalks. (RP)
- k. Introduction of Ordinance 2023-16 – An Act to Amend Article 2.1-1 of the Clayton Municipal Code Related to Tobacco Use Within the Town's Buildings and Automobiles. (RP)

- I. **Introduction of Ordinance 2023-17 - An Act to Amend Article 2.4 of the Clayton Municipal Code Related to the Annual Registration of Vacant Buildings and Registration Fees. (RP)**

## **15. Adjournment**

In accordance with 29 Del.C §10004 (C) (2), this agenda was posted at least seven (7) days in advance of the meeting. This agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.

Note – If special accommodations are needed, please contact the Town Hall at (302) 653-8419 at least 72 hours in advance of the meeting. If a translator is needed, please give the Town ten (10) days' notice.