



## **AGENDA**

### **Regular Council Meeting of the Clayton Council**

Council Chambers

414 Main Street, Clayton, DE

Monday, September 11, 2023

7:00 p.m.

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As a courtesy to others, please turn off/silence all mobile devices during the Town Council Meeting.

1. **Call to Order**
2. **Pledge to the Flag**  
**Moment of Silence Remembering Victims of the 22<sup>nd</sup> Anniversary of the Terrorist Attack that Occurred on September 11, 2001**
3. **Determination of a Quorum**
4. **Presentation of the Employee of the Quarter – 2<sup>nd</sup> Quarter 2023**
5. **Approval of Minutes**
  - a. Council Meeting – August 14, 2023
  - b. Law & Legislature Meeting – August 29, 2023
6. **Approval of Income and Expense Report – August 2023**
7. **Communications**
8. **Report of the Chief of Police**
9. **Report of the Town Manager**
10. **Report of the Town Solicitor**
11. **Reports from Members of Council**
  - a. Report from Electric Committee – DeBenedictis, Carrow, Paisley, Flatter, Burnett
  - b. Report from Street Committee – Carrow, Paisley, Spencer, Pedigo
  - c. Report from Sewer & Storm Water Committee – Flatter, Carrow, Paisley, Burnett, Pedigo
  - d. Report from Equipment Committee – Paisley, Carrow, Flatter, Spencer
  - e. Report from Personnel Committee – Flatter, Carrow, DeBenedictis
  - f. Report from Public Safety Committee – Smith, Flatter, Paisley, A. Carrow, Stinson
  - g. Report from Budget Committee – Flatter, DeBenedictis, Smith, Carrow, Paisley
  - h. Report from Economic Development Committee – Carrow, Burnett, Ide, Thomas, Young
  - i. Report from Downtown Development District Rebate – DeBenedictis, Paisley
  - j. Report from DEMEC – DeBenedictis, Cote (Alternate)
  - k. Report from Board of Adjustments – Petro, Kennedy, Thompson, Cimaglia, Collins
  - l. Report from Planning & Zoning Committee – Brockenbrough, Stover, Ruppert, Getty, Burnett
  - m. Appeals Board (Building Code) – Jones, Watts, Ide
  - n. Law & Legislature Committee – Paisley, Smith, Carrow, Flatter, DeBenedictis

**12. Public Forum** – *Each resident will have three (3) minutes to make a comment on their subject matter.*

**13. Unfinished Business**

- a. **Discuss and Vote on Changes to Town of Clayton Ordinance Section 1.2-2 Payment of Utility Charges. (RC)**
- b. **Discuss and Vote on Ordinance #2023-02 – An Act to Amend Section 8.2 of the Clayton Municipal Code Related to the Town Foreman. (RP)**
- c. **Discuss and Vote on Ordinance #2023-03 – An Act to Amend Section 1.2-7 of the Clayton Municipal Code Related to Water Meter Connection and Enforcement Thereof. (RP)**
- d. **Discuss and Vote on Ordinance #2023-04 – An Act to Amend Section 1.3-1 of the Clayton Municipal Code Related to Requirements for Installation and Repair of Sidewalks. (RP)**
- e. **Discuss and Vote on Ordinance #2023-08 – An Act to Amend Section 1.2-6 of the Clayton Municipal Code Related to Water and Sewer Service. (RP)**

**14. New Business**

- a. **Discuss and Vote on Potential Acquisition of 408 Main Street. (NS)**
- b. **Discuss and Vote on Potential Future of Adult Use Cannabis Dispensaries Located within the Town of Clayton. (RC)**
- c. **Introduction of Ordinance #2023-06 – An Act to Amend Article 2-2.5 of the Clayton Municipal Code Related to Keeping of Pets. (RP)**
- d. **Introduction of Ordinance #2023-07 – an Act to Amend Article 8.3 of the Clayton Municipal Code Related to Procedure to Annex Unincorporated Territory Contiguous to the Town. (RP)**
- e. **Introduction of Ordinance #2023-09 – An Act to Amend Article 2.2-3 of the Clayton Municipal Code Related to Control of Vegetation. (RP)**
- f. **Introduction of Ordinance #2023-10 – An Act to Amend Article 2.3-3 of the Clayton Municipal Code Related to Dangerous Buildings. (RP)**
- g. **Introduction of Ordinance #2023-11 – An Act to Amend Article 2.2-4 of the Clayton Municipal Code Related to Depositing of Grass Clippings or Other Lawn and Garden; Material in the Streets, Alleys and Sidewalks. (RP)**
- h. **Introduction of Ordinance #2023-12 – An Act to Create Article 1.4 and Article 1.4-1 of the Clayton Municipal Code Related to Streets and the Handi-Park Program. (RP)**
- i. **Introduction of Ordinance #2023-13 – An Act to Amend Article 2.2-2 of the Clayton Municipal Code Related to Handling and Disposition of Garbage, Trash, and Rubbish. (RP)**
- j. **Introduction of Ordinance #2023-14 – An Act to Amend Article 2.3-1 of the Clayton Municipal Code Related to Open Burning. (RP)**
- k. **Introduction of Ordinance #2023-15 – An Act to Create Article 2.3-6 of the Clayton Municipal Code Related to Short-Term Rentals. (RP)**
- l. **Introduction of Ordinance #2023-16 – An Act to Amend Article 2.1-1 of the Clayton Municipal Code Related to Tobacco Use Within the Town’s Buildings and Automobiles. (RP)**

- m. Introduction of Ordinance #2023-17 – An Act to Amend Article 2.4 of the Clayton Municipal Code Related to Annual Registration of Vacant Buildings and Registration Fees. (RP)**

## **15. Adjournment**

**In accordance with 29 Del.C §10004 (C) (2), this agenda was posted at least seven (7) days in advance of the meeting. This agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.**

**Note – If special accommodations are needed, please contact the Town Hall at (302) 653-8419 at least 72 hours in advance of the meeting. If a translator is needed, please give the Town ten (10) days' notice.**