



## **AGENDA**

### **Regular Council Meeting of the Clayton Council**

Council Chambers

414 Main Street, Clayton, DE

Monday, November 13, 2023

7:00 p.m.

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As a courtesy to others, please turn off/silence all mobile devices during the Town Council Meeting.

- 1. Call to Order**
- 2. Pledge to the Flag**
- 3. Determination of a Quorum**
- 4. Approval of Minutes**
  - a. Council Meeting – October 9, 2023
  - b. Budget Committee Meeting – October 23, 2023
- 5. Approval of Income and Expense Report – October 2023**
- 6. Communications**
- 7. Report of the Chief of Police**
- 8. Report of the Town Manager**
- 9. Report of the Town Solicitor**
- 10. Reports from Members of Council**
  - a. Report from Electric Committee – DeBenedictis, Carrow, Paisley, Flatter, Burnett
  - b. Report from Street Committee – Carrow, Paisley, Spencer, Pedigo
  - c. Report from Sewer & Storm Water Committee – Flatter, Carrow, Paisley, Burnett, Pedigo
  - d. Report from Equipment Committee – Paisley, Carrow, Flatter, Spencer
  - e. Report from Personnel Committee – Flatter, Carrow, DeBenedictis
  - f. Report from Public Safety Committee – Smith, Flatter, Paisley, A. Carrow, Stinson
  - g. Report from Budget Committee – Flatter, DeBenedictis, Smith, Carrow, Paisley
  - h. Report from Economic Development Committee – Carrow, Burnett, Ide, Thomas, Young
  - i. Report from Downtown Development District Rebate – DeBenedictis, Paisley
  - j. Report from DEMEC – DeBenedictis, Cote (Alternate)
  - k. Report from Board of Adjustments – Petro, Kennedy, Thompson, Cimaglia, Collins
  - l. Report from Planning & Zoning Committee – Brockenbrough, Stover, Ruppert, Getty, Burnett
  - m. Appeals Board (Building Code) – Jones, Watts, Ide
  - n. Law & Legislature Committee – Paisley, Smith, Carrow, Flatter, DeBenedictis
- 11. Public Forum – *Each resident will have three (3) minutes to make a comment on their subject matter.***

**12. Unfinished Business**

- a. **Discuss and Vote on Ordinance #2023-18 – An Act to Amend Article 3.3-1.14 of the Clayton Municipal Code Related to Miscellaneous Parking. (RP)**
- b. **Discuss and Vote on Ordinance #2023-19 – An Act to Amend Article 1.1 of the Clayton Municipal Code Related to Buildings. (RP)**
- c. **Discuss and Vote on Ordinance #2023-20 – An Act to Amend Article 4.1-1 of the Clayton Municipal Code Related to Business Licenses. (RP)**

**13. New Business**

- a. **Introduction of Ordinance #2023-21 – An Act to Amend Article 7.1-2.4 of the Clayton Municipal Code Related to Rate of Tax. (RP)**
- b. **Discuss and Vote Employee Handbook Changes. (RC)**
- c. **Discuss and Vote on Fiscal Year 2024 Budget and Council Resolution. (RC)**
- d. **Discuss and Vote on Donation to the Concerned Citizens Association. (NS)**

**14. Motion to Adjourn into Executive Session to Consider a Personnel Matter Pursuant to 29 Del.C §10004(b)(8) and (9).**

**15. Motion to Reconvene into Regular Session.**

**16. Discuss and Vote on Action Taken in Executive Session.**

**17. Adjournment**

In accordance with 29 Del.C §10004 (C) (2), this agenda was posted at least seven (7) days in advance of the meeting. This agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.

Note – If special accommodations are needed, please contact the Town Hall at (302) 653-8419 at least 72 hours in advance of the meeting. If a translator is needed, please give the Town ten (10) days' notice.