



**AGENDA**  
**Regular Council Meeting of the**  
**Clayton Council**  
Council Chambers  
414 Main Street, Clayton, DE  
Monday, June 12, 2023  
7:00 p.m.

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As a courtesy to others, please turn off/silence all mobile devices during the Town Council Meeting.

1. **Call to Order**
2. **Pledge to the Flag**
3. **Determination of a Quorum**
4. **Approval of Minutes**
  - a. Council Meeting – May 8, 2023
  - b. Street Committee Meeting – May 22, 2023
5. **Approval of Income and Expense Report – May 2023**
6. **Communications**
7. **Report of the Chief of Police**
8. **Report of the Town Manager**
9. **Report of the Town Solicitor**
10. **Reports from Members of Council**
  - a. Report from Electric Committee – DeBenedictis, Carrow, Paisley, Flatter, Burnett
  - b. Report from Street Committee – Carrow, Paisley, Spencer, Pedigo
  - c. Report from Sewer & Storm Water Committee – Flatter, Carrow, Paisley, Burnett, Pedigo
  - d. Report from Equipment Committee – Paisley, Carrow, Flatter, Spencer
  - e. Report from Personnel Committee – Flatter, Carrow, DeBenedictis
  - f. Report from Public Safety Committee – Smith, Flatter, Paisley, A. Carrow, Stinson
  - g. Report from Budget Committee – Flatter, DeBenedictis, Smith, Carrow, Paisley
  - h. Report from Economic Development Committee – Carrow, Burnett, Ide, Thomas, Young
  - i. Report from Downtown Development District Rebate – DeBenedictis, Paisley
  - j. Report from DEMEC – DeBenedictis, Cote (Alternate)
  - k. Report from Board of Adjustments – Petro, Kennedy, Thompson, Cimaglia, Collins
  - l. Report from Planning & Zoning Committee – Brockenbrough, Stover, Ruppert, Getty, Burnett
  - m. Appeals Board (Building Code) – Jones, Watts, Ide
  - n. Law & Legislature Committee – Paisley, Smith, Carrow, Flatter, DeBenedictis
11. **Public Forum** – *Each resident will have three (3) minutes to make a comment on their subject matter.*
12. **Unfinished Business**

### **13. New Business**

- a. **Discuss and Vote to Accept Direct Withdrawal for Utility Payments. (RC)**
- b. **Discuss and Vote on Recommendations from Street Committee Meeting to Address Parking Restrictions on Island Lane, Spelt Drive, Old Creek Drive, N. Longwood Lane, and S. Longwood Lane. (WC)**
- c. **Discuss and Vote on Phase I of LED Street Light Project. (WC)**
- d. **Discuss and Vote on Plaque to Honor Thelma Knight Way. (WC)**
- e. **Introduction of Ordinance #202301 An Act to Amend Town of Clayton Ordinance Article 1.2-3 Electric Service. (RP)**
- f. **Introduction of Ordinance #2023-08 An Act to Amend Town of Clayton Ordinance Article 1.2-6 Water and Sewer Service. (RP)**
- g. **Discuss and Vote on the Lions Club's Use of the Police Building on West Street. (NS)**
- h. **Discuss and Vote to Fill an Upcoming Code Enforcement Officer Vacancy for the Town of Clayton. (RC)**
- i. **Presentation/Feedback/Q&A Session to Council Regarding the Proposed Smyrna Clayton Blvd. Intersection Project. (RC)**
- j. **Discuss and Vote to Approve the Public Works Department's Purchase of Critical Confined Space Safety Equipment. (RC)**
- k. **Discuss and Vote to Partner with the Kent County Metropolitan Planning Organization (MPO) to File a Joint Application for a U.S. Department of Transportation Grant to Fund the Creation of a Comprehensive Regional Safety Action Plan. (RC)**

**14. Motion to Adjourn into Executive Session to Consider a Personnel Matter Pursuant to 29 Del.C §10004(b)(8) and (9)**

**15. Motion to Reconvene into Regular Session**

**16. Discuss and Vote on Personnel Matter discussed in Executive Session**

### **17. Adjournment**

In accordance with 29 Del.C §10004 (C) (2), this agenda was posted at least seven (7) days in advance of the meeting. This agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the meeting. Agenda items listed may be considered out of sequence.

Note – If special accommodations are needed, please contact the Town Hall at (302) 653-8419 at least 72 hours in advance of the meeting. If a translator is needed, please give the Town ten (10) days' notice.