

## **Street Committee Meeting February 11, 2021**

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Present: Mr. Smith, Mr. Carrow, Mr. Dias, Town Foreman Mr. Hurlock, Recording Secretary Melissa Knight, Jonathan Burnett, Wayne Stover and Robin Williams-Burner.

Mr. Smith started the meeting at 6:30 p.m.

To discuss and vote on the restricted parking on Smyrna Avenue for the senior center located at 410 Main Street. The senior center is partnering with Meals on Wheels to deliver food in the Clayton area Monday through Friday. The truck will deliver the food to the senior center around 7:30 a.m.; the truck would be there approximately 30 minutes. The meals will then be delivered by volunteers to residents. The senior center is requesting three (3) restricted parking spots on Smyrna Avenue from 7:00 a.m. to 11:00 a.m. this will allow the volunteers to load their vehicles with the food for delivery. The volunteers that will be delivering are elderly themselves and this would make it convenient for them. The Meals on Wheels deliver 75 to 80 meals daily at the site in Smyrna. Ms. Williams-Burner, Director of the Senior Center, is going to ask the church if the senior center staff will be able to park in the church parking lot to free up parking in the area during the delivery and distribution time. Mr. Smith stated the senior center has a handicap parking spot and a reserved parking spot for the senior center on Main Street. Ms. Williams-Burner didn't realize the reserved parking spot on Main Street was for the senior center. Ms. Williams-Burner stated the volunteers will be using the back door to load their vehicles for distribution. Mr. Smith stated currently there is a curb cut at your property and as I understand it can be painted yellow and that is for no parking area. Mr. Hurlock stated the town does not paint curb cut outs for driveways; since it is for the senior center as long as Mr. Hurlock has the Mayor's direction he would paint the curb cut out. If the curb cut out is not being used as a driveway then anyone would be able to park in that area. Mr. Smith stated that if someone was parking in front and behind the curb cut out then the Meals on Wheels truck could double park to unload. The volunteers would be able to back-up in the curb cut out and that would be considered a driveway at that point and prohibit someone from parking in that area. A resident would have to use a curb cut out for a driveway. The senior center has signs already that she found. The signs state "No Parking Reserved for Senior Center from 8 a.m. to 2 p.m." The start date for the Meals on Wheels will be March 1, 2021. Mr. Smith stated what he was looking for from the committee is prior approval for no parking signs for limited time. I don't want the signs up until we know it is a problem. The director will make contact with the neighbors to let them know what their plans are with Meals on Wheels; the neighbors may avoid parking in the area being this is a community program. Mr. Hurlock stated signs take approximately six (6) weeks. Mr. Hurlock stated that he doesn't see a problem during the day. The only problem would be the days of street sweeping. Mr. Hurlock stated the signs should be installed when the signs arrive that way there will be no problems. Mr. Hurlock is against just painting; he feels this is not enforceable. Mr. Burnett will talk to his tenant regarding street parking on Smyrna Avenue. Mr. Smith would like the director to draw up a letter to the neighboring residents and supply Council with a copy explaining what the parking spots are for and why. Mr. Burnett stated in the motion could it be worded this would benefit the town and a disclaimer stating if the senior center cancels Meals on Wheels program the signs would be removed. If the Meals on Wheels program

is cancelled the senior center would need to submit a request to Council to retain the restricted parking. Mr. Hurlock will have a new sign installed on Main Street as well.

***Mr. Carrow made a motion that we grant the request by Lillian Smith Senior Center for the three (3) parking spots on Smyrna Avenue behind their business to be between the hours of 7 a.m. and 11 a.m. Monday through Friday to facilitate the vehicles that will be needed for the Meals on Wheels program that they will be undertaking, seconded by Mr. Dias. Motion carried unanimously.***

Mr. Smith adjourned the meeting at 6:54p.m.

Recording Secretary,

Melissa J. Knight  
Public Works Secretary