

Council Meeting
January 11, 2021
7:00 p.m.

The council meeting of Mayor and Council was held on the above date and time with Council members Carrow, Smith, and Burnett present with Mayor Dias presiding. Recording Secretary Sue Muncey, Town Foreman Jeff Hurlock, Chief Carl Hutson, Town Solicitor Scott Chambers, Tom Ford, and Jeff Lightcap were also in attendance. Ms. DeBenedictis was excused.

1. **Call to Order** - Mr. Dias called the meeting to order at 7:00 p.m.
2. **Pledge to the Flag** – Mr. Dias led the Pledge of Allegiance.
3. **Approval of Minutes** –

Mr. Smith made a motion to accept the Council Meeting minutes of 12/14/20 as presented in its written form. Mr. Burnett seconded the motion. Motion carried unanimously.

4. **Approval of Income and Expense Report** –

Mr. Smith made a motion to approve the Income and Expense Reports for December 2020 as presented in their written form with the exception of adjusting the expenses that occurred in 2020 paid in 2021. Mr. Carrow seconded the motion. Motion carried unanimously.

5. **Communications** – No report.
6. **Report of the Chief of Police** – Mr. Hutson stated there were 194 calls for service. Total complaints for the year were 3,136. The police provided assistance with the annual Christmas Parade and the Live Nativity. The department met the State and Federal guidelines for the CJC grant money. Lexipol was used to meet the standards. This is good for three (3) years.
7. **Report of the Town Foreman** – Mr. Hurlock had no report.
8. **Report of the Town Solicitor** – Mr. Chambers had no report.
9. **Report from Inspections/Enforcement** – Mr. Ford stated he is working on abandoned houses. He is moving on problem properties.
10. **Reports from Members of Council**
 - a. **Report from Electric Committee** – Mr. Burnett stated at last month’s Council Meeting the Council voted on AMP meters to purchase. A contract stipulation with DEMEC and AMP was you had to purchase 500 meters. We would only need to purchase 50 - 100 meters initially. Mr. Burnett stated he would like something in writing from them stating it would be

okay to purchase 50 – 100 meters at a time. He is waiting to discuss this with Ms. DeBenedictis. Mr. Burnett stated he spoke to Smyrna. They are using the Tantalus system. We could possibly piggyback on Smyrna’s infrastructure. We will need to have an Electric Committee Meeting.

- b. Report from Street Committee** – Mr. Smith had no report.
- c. Report from Water & Sewer Committee** – Mr. Hurlock stated he met with Artesian about joint operations. They can operate our system. We had a sewer collapse on Duck Creek Road. The ground water has been removed. On Wednesday a line will be pulled through the entire pipe. It costs \$20,000 - \$25,000 between manholes. We have the money available. Mr. Smith asked they will run in the lines? Mr. Hurlock stated it is cleaning TV in the deep section. We will get a game plan. Mr. Burnett wanted to verify that Artesian was for manpower. Mr. Hurlock stated yes – COVID backup.
- d. Report from Equipment Committee** – Mr. Smith had no report.
- e. Report from Personnel Committee** – Mr. Carrow stated Mr. Hurlock received an award from Lenape Builders. The award was the 2020 Trade Partner of the Year. This was presented by Jamie Adams. Mr. Carrow stated the town workers are the first point of contact with the public. This reflects upon the town. Mr. Carrow thanked all the departments.
- f. Report from Public Safety Committee** – Mr. Dias had no report.
- g. Report from Budget Committee** – Mr. Smith stated a budget meeting will be scheduled in February. The meeting will be a review of the 2020 income and expenses. The town currently has \$141,462 in unpaid utility bills.
- h. Report from Economic Development Committee** – Mr. Carrow had no report.
- i. Report from Downtown Development Rebate** – Mr. Dias had no report.
- j. Report from DEMEC** – Mr. Burnett had no report.
- k. Report from Board of Adjustments** – Mr. Hurlock had no report.
- l. Report from Planning & Zoning Committee** – Mr. Hurlock had no report.
- m. Appeals Board** – Mr. Hurlock had no report.
- n. Law and Legislature Committee** – Mr. Dias had no report.

11. Public Forum – No comments

12. Unfinished Business – No business

13. New Business

a. Discuss and Vote – Town of Clayton Drug-Free Workplace Policy.

This was turned over to the Town Solicitor to review. Mr. Smith stated this needs to be done. We will vote upon verification.

Mr. Burnett spoke about Efficiency Smart. Within the past three (3) years, they have saved customers \$129,000. There is no cost to the town. We need to renew for the next three (3) years. He asked for a motion to sign the contract. Mr. Chambers stated this needs to be on the agenda to vote. Mr. Dias stated since there is no cost to the town it does not need to be voted on. Mr. Burnett can just sign the document.

14. Adjournment

Mr. Smith made a motion to adjourn the meeting. Mr. Carrow seconded the motion. Motion carried unanimously. Meeting was adjourned at 7:15 p.m.

Recording Secretary,

Sue Muncey